

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

MEETING AGENDA

February 2, 2022 - 10:00 AM Pacific Time

Join Zoom Meeting:

<https://us02web.zoom.us/j/85902146242>

Meeting ID: 859 021 46242

One tap mobile

669/900-9128

NAPA/SOLANO AREA AGENCY ON AGING MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID 19

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The Napa/Solano Area Agency on Aging hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Oversight Board and the Advisory Council telephonically, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the Napa/Solano Area Agency on Aging will allow Board members and Council members to attend the meetings telephonically and to participate in the meetings to the same extent as if they were present.

Members of the public who wish to participate may participate telephonically. For members of the public who wish to participate but not to attend telephonically, you may submit written comments on any matter within the Board or Council's subject matter jurisdiction, regardless of whether it is on the agenda for Board or Council consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Napa/ Solano Area Agency on Aging staff no later than 9:00 a.m. on the morning prior to the noticed meeting. To submit written comments by email, please forward them to eclark@solanocounty.com. To submit such comments by U.S. Mail, please forward them to:

Elaine Clark
Napa/Solano Area Agency on Aging
275 Beck Avenue
Fairfield, CA 94533

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

AGENDA

February 2, 2022

CALL TO ORER – 10:00 a.m.

ROLL CALL

CONFIRMATION OF VIRTUAL MEETING: Discussion: Consider adopting a resolution of the Advisory Council on Aging to the Napa/Solano Area Agency on Aging authorizing remote teleconferenced meetings from the period February 4, 2022 through March 4, 2022 as a result of the continuing Covid-19 pandemic state of emergency.

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA / APPROVAL OF THE JANUARY 4, 2022 MINUTES

MEMBER CHECK-INS - Opportunity for Council Members to share activities and updates.

ADVOCACY: ROLE AND OPPORTUNITIES FOR THE COUNCIL: Richard White and Tony Provine

- Discussion and approval of support letter for AB98 - Health Care: medical goods: reuse and redistribution
- Discussion and approval of support letter for AB1400 - Guaranteed Health Care for All
- General “engagement” discussion and need for support for Communications and Advocacy project targeting Age Friendly initiative.

REVIEW OFFICER NOMINATION PROCESS AND TIMELINE: Richard White

- See Bylaws: ARTICLE V.; SECTION 1. OFFICERS; SECTION 2. DUTIES OF OFFICERS; and SECTION 3. ELECTION AND TERMS OF OFFICERS, pages 5 and 6.

REPORTS

- **Executive Committee:** – Richard White
- **AgeWell** – Cheryl Johnson
- **Advocacy** – Tony Provine
- **Napa Project** – Susan Ensey and Julie Spencer
- **Staff Report** – Elaine Clark

OLD BUSINESS

- **Update and discussion on CANV and Meals on Wheels 50th anniversary plans:** Verneal Brumfield and Julie Spencer.

ACTION ITEMS:

- Approve remote teleconferenced meetings from the period February 4, 2022 through March 4, 2022

ADJOURN – 12:00 p.m.

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

DRAFT MINUTES

January 4, 2022

CALL TO ORER – 10:00 a.m.

PRESENT: Elaine Clark, Executive Director AAA; Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Acting Secretary; Donna Altes; Jerry Castanon; Cheryl Johnson; Arnold Koenig; Tony Provine; Dane Reeves; Julie Spencer; Fern Yaffa. **ABSENT:** Brenda Crawford; Donna Harris; Mina Diaz. **GUEST:** Shellie Coleman.

CONFIRMATION OF VIRTUAL MEETING: Discussion and Motion

APPROVAL OF AGENDA: Motion by Fern Yaffa; Seconded by Julie Spencer; Approved.

APPROVAL OF NOVEMBER 4, 2021 MINUTES: Motion by Jerry Castanon; Seconded by Richard White; Approved.

RECOMMENDATION FOR ADVISORY COUNCIL ALTERNATE MEMBERSHIP: Richard White

- Dannita "Shellie" Coleman to represent Solano County as Alternate 1
- Linda Chandler to represent Solano County as Alternate 2

RECOMMENDATION FOR ONE-TIME CHANGE IN TERM DATES: Richard White, Elaine Clark.

ADVOCACY: ROLE AND OPPORTUNITIES FOR THE COUNCIL: Elaine Clark, Tony Provine, Richard White.

REPORTS

- **Executive Committee:** - Richard White
- **AgeWell** – Cheryl Johnson
- **Staff Report** – Elaine Clark

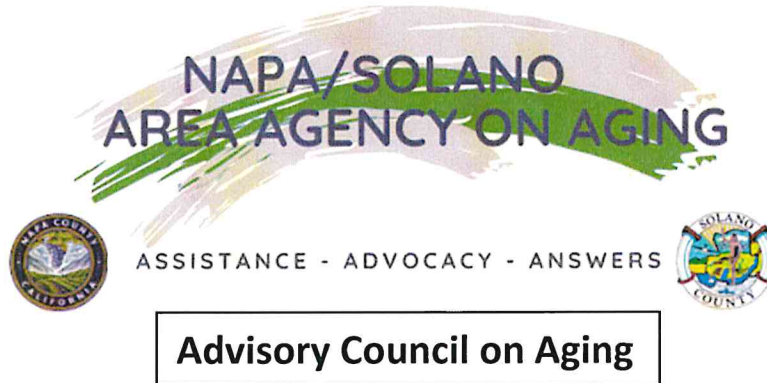
NEW BUSINESS:

- Discussion of Meals on Wheels March 2022 celebrations for providing 50 years of service to older adults. Julie Spencer will contact Napa's CANV, and Verneal Brumfield will contact Meals on Wheels Solano.

ACTION ITEMS:

- Adopt resolution authorizing remote teleconferenced meetings from the period January 4, 2022 through February 4, 2022 as a result of the continuing Covid-19 pandemic state of emergency. Motion by Richard White; Seconded by Julie Spencer; Approved.
- Approve Dannita "Shellie" Coleman to represent Solano County as Alternate 1. Motion by Susan Ensey; Seconded by Jerry Castanon; Approved.
- Approve Linda Chandler to represent Solano County as Alternate 2. Motion by Donna Altes; Seconded by Verneal Brumfield; Approved.
- Approve extension of term dates for those members who volunteered to extend their dates one year in order to balance member terminations on odd and even years. Motion by Donna Altes; Seconded by Verneal Brumfield; Approved. See attached chart.

ADJOURN – 11:38 p.m. Motion to adjourn by Donna Altes; Seconded by Tony Provine; Approved.



EXECUTIVE COMMITTEE AGENDA
February 2, 2022 – 12:00–12:30 – Zoom Meeting

CALL TO ORDER 12:00

ROLL CALL

APPROVAL OF FEBRUARY 2, 2022 AGENDA, AND DRAFT MINUTES FROM JANUARY 4, 2022

EXECUTIVE REVIEW AND DISCUSSION OF REPORTS AND TOPICS COVERED IN COUNCIL MEETING

PLAN AGENDA FOR MARCH COUNCIL MEETING

OFFICER NOMINATION PROCESS AND TIMELINE:

- Council Chair appoint one Nominating Committee member; and the Executive Committee appoint the second member.
- Next steps: In the March Council meeting, the third member will volunteer / be approved, and the Council Chair will appoint the Chair of that Nominating Committee. The three-member Nominating Committee will meet prior to the April Council meeting in order to be prepared to present the slate of Officer candidates at the April Council meeting.

ADJOURN 12:30

EXECUTIVE COMMITTEE DRAFT MINUTES
January 4, 2022 – Zoom Meeting

CALL TO ORDER: 12:40

ROLL CALL: Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Staff

DISCUSSION TOPICS

- Topics for February Meeting
- Plan for Advocacy focus, and workshop in June
- Review of Officer Nomination process and timeline
- Plan to review Internal Calendar with the Council during Executive Committee Report

ADJOURNED 12:36

**NAPA/SOLANO
AREA AGENCY ON AGING**

ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

February 1, 2022
Presented by Richard White, Chairperson
Tony Provine, Legislative Team



Advisory Council on Aging

ADVOCACY – What Does It Look Like?

- Advocacy is public support for, or recommendation of, a particular cause or policy
- An advocate is someone who argues for, recommends, or supports a cause or policy
- Advocacy is about helping people find their voice.



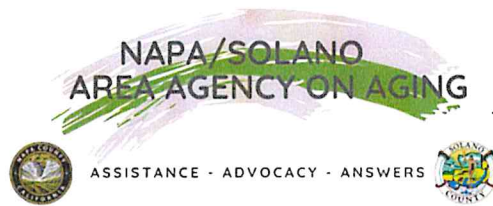


Advisory Council on Aging

2022 LEGISLATION BEING TRACKED

• AB1400/ACA11	Guaranteed Health Care for All	Kalra
• AB1502	SNF Ownership & Management Reform Act of 2022	Muratsuchi/Wood
• AB98/SB842	Medical Goods: reuse & distribution	Frazier/Dodd
• AB911/SB515	LTSS Benefit Task Force	Nazarian/Pan
• SB107	CalFresh Enrollment Simplification	Wiener
• SB5	Affordable Housing Bond Act of 2022	Atkins et al
• AB221	Emergency Food Assistance	Santiago
• SB464	Food Assistance Program: eligibility/benefits	Hurtado
• SB108	State Healthy Food Access Policy	Hurtado





Staff Report February 1, 2022

1. Master Plan Playbook

Discussions continued with Kris Brown in Napa, Supervisors Brown and Wagenknecht re: introducing an item in May during Older Americans Month, seeking the Age Friendly designation. The AAA is coordinating with both counties to make this happen at the same time. *I could use an ACOA work group to assist with strategic planning and implementation.*

Participated in a nationwide project to determine options for measuring success/effectiveness of local AAAs. This is an approved project of a USC PhD student. I was part of the survey group and key stakeholder meetings. The paper will be released later this year and reviewed by the CDA as part of their MPA work.

Participating in a 4-session C4A work group identifying AAA core services for possible contracting with healthcare organizations under CalAim. In 2023, providers in both Napa and Solano counties will be penalized for keeping people in nursing facilities when they could be home utilizing meal programs, case management services or home modification assistance.

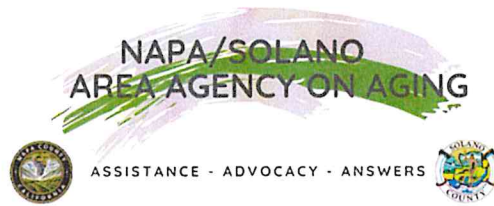
2. Aging and Disability Resource Connection (ADRC)

Susan Rotchy (ILRC) and I continue to attend meetings about the ADRC and discuss next steps.

We made a short presentation at the Older and Disabled Adult Services (Solano County) staff meeting. Attached is the overview. Anticipate contract with funding amount release in March with a July 1 start date.

I attended a Data Gathering work group of current ADRCs to learn about the data issues. CDA is still developing guidelines and definitions. It's a mess. Prior to opening, Susan and I will work with CDA and other ADRCs to develop a comprehensive intake and data gathering process.

Clear need: develop common language across all programs and organizations.



3. Area Plan

Diane Kaljian is helping me update the 4-Year Area Plan. This is Year 3. Main changes:

- Remove “Program Development” and “Coordination” from the work plan. These designations include a funding allocation to support the work hours. We allocate \$75,000 annually to this work for additional staff support. Each year we are not allowed to hire so the funding gets redistributed. We are removing it from the plan.
- ADRC will be included in the plan.

Area Plan Timeline

- February 19 – First Draft to Elaine to Review
- March 5 – Place Notice in newspapers in Napa and Solano for community input meetings
- March 15 – Executive Summary Power Point complete
- March 15 – Final Draft of APU ready for presentation and community input
- **April 5 – Public hearing at ACOA meeting**
- April 25 – Public hearing at Oversight Board meeting
- May 1 – Community suggestions incorporated into APU and submitted to CDA

4. Reopening Postponed

Vallejo Senior Center is the most recent site to close again due to Omicron. Meals continue to be delivered weekly to any senior center attendee who wants meals. Most senior centers are closed.

5. Service Provider Update

Meals on Wheels Solano and CAN-V are preparing to survey their clients re: meals. This annual survey is required. Stella WuChu is working with the providers to ensure the surveys are in compliance with state requirements. Anticipate having the survey results in April.

Share the Care Napa Valley continues to grow their durable medical equipment reuse program. The program is not supported with AAA funding but is a community resource. The Independent Living Resource Center in Solano County also has a similar program.

Meals on Wheels Solano created an annual report for the Fall Prevention program. The report was so impressive that they may receive additional funding next year from a Solano County Tribal grant. The funds would be included in the AAA contract. I sent you the report earlier.



6. Funding Update – Anticipated CDA Release Dates

January/February – Older Adult Recovery and Resilience – Nutrition and Fall Prevention

American Rescue Plan and OTO funding – All programs

March -- ADRC Contract and funding
2022-2023 Area Plan budget

General

- PPE – OES through the CDA is allowing each AAA to order PPE for staff.
- COVID Test Kits – Test kits are being distributed to every licensed Residential Care Facility for the Elderly (RCFE) through the ombudsman programs.
- GetSetUp – virtual classes and community – free. Check it out.
- Blue Zones Program – attended a Blue Zones meeting sponsored by Adventis and Rianda House. Excellent meeting about finding your purpose/understanding your strengths.
- Consolidated Transportation Services Advisory Committee – I am on this committee which meets quarterly. We were updated on the Safe Routes for Seniors project and Solano Veterans Mobility Assessment. The focus is on how best to get people from point A to point B.
- Sylvan Learning – they are looking for retired professionals who want a part-time job tutoring children in small groups at local Solano County schools.
- Napa Valley COAD – attended older adults meeting and subsequently discussed with the Executive Director, Celeste Guinta, a simplified quick resource guide for emergencies.
- Federal Budget – still operating under a Continuing Resolution, which means funding remains at the same level as last year. The House approved much larger OAA budgets, so we want to encourage Congress to pass a budget soon.
- California Senior Legislature Update: the materials are on the website. Yvonne Baginski told me she is planning to apply again. I have not yet received any packages. All are due to me by March 31st.

Aging and Disability Resource Connection (ADRC)

1.24.22

The Aging and Disability Resource Connection is the “grand connector,” one-stop-shop to connect services and programs that older adults may not even know exist, which will allow older adults to remain independent and active and reduce institutionalization.

The Solano ADRC

California Department of Aging granted the Napa/Solano AAA and Independent Living Resource Center of Contra Costa and Solano authorization to establish an ADRC in Solano County. The two organizations will jointly establish and run the ADRC. The project has two phases.

- *Emerging ADRC* -- Years one and two -- develop and implement systems and programs, begin delivering limited services.
- *ADRC* -- Year three – ADRC status with fully integrated service partners.

The ADRC will

- Connect clients with multiple services and provide limited case management to ensure clients received the services they requested and offer additional assistance.
- Receive and make referrals to multiple service providers including but not limited to county, nonprofit, healthcare, transportation, and housing.
- Work with older adults age 60+ and adults who are disabled.

The ADRC will not

- Replace services provided by different agencies.

ADRC Office

- The main office will be located within the Independent Living Resource Center of Solano and Contra Costa office at 490 Chadbourne Road, Suite B.
- Clients can drop by for services, make appointments, or conduct appointments virtually.

ADRC Core Services

- Enhanced Information and Referral
- Options Counseling
- Short Term Service Coordination in Crisis/Urgent Situations (preventing institutionalization)
- Transition Services

ADRC Timing

Year One: July 1, 2022 – June 30, 2023

- Establish organizational structure
- Develop policies and procedures for staff, clients, and service providers
- Prioritize Services and service roll out
- Recruit partner agencies
- Establish partner training schedule
- Establish an Advisory Committee to inform and advise core partners on programmatic issues.

Year Two: July 1, 2022 – June 30, 2024

- Refine policies and procedures
- Establish connections with additional service providers
- Develop messaging

What you need to know

- ADRC is coming but not ready for referrals
- County services will be integral partners
- Your clients will be more fully supported as we create stronger partner connections and referral systems
- We do not have all the answers but welcome your questions and feedback

Contacts

N/S AAA
Elaine Clark
eclark@solanocounty.com

ILRC
Susan Rotchy
susanr@ilrsc.org

Internal Calendar - Napa / Solano Advisory Council on Aging - FY21-22

Updated 01.14.22

Month	Meetings / Membership	Project & Advocacy Milestones	Key AAA / Contract Activities
JULY	-Officers begin terms. -Welcome Napa member Janice Burger. -Council approved Fern Yaffa for Napa. -Share the Care update by Donna Altes.	-Quarterly Report communicated. -AgeWell published mid month. -Support letters: SB515 and AB911 (LTSS) -Draft By Laws reviewed with Council.	-FY21-22 provider contracts begin. -Introduction of Playbook for localizing the Master Plan. -Added volunteer page, and COAD logos/links to the website.
AUGUST	8-Alzheimer's Association provider update by Cheryl Johnson. -Welcome proposed member: Fern Yaffa.	-Revised Bylaws reviewed with Council.	-Preparing for CDA Monitoring visit of Napa Ombudsman program, SNAP-Ed/CalFresh Healthy Living. -Planning for localizing Master Plan
SEPTEMBER Fall Prevention Month	-9/7 Speaker Stella Wu Chu, Nutritionist. -9/25 Napa ACOA and Rianda House Alzheimer's team walks.	-Approved revised By Laws. -Letter urging mask mandates for Solano. -Sept 15 AgeWell articles due.	-Working with counties on next steps for the Master Plan Playbook. -Researching Hub-and-Spoke model of care.
OCTOBER Emergency Preparedness	- Overview of AAA Service Providers -Approved virtual meeting in November. -Approved canceling December meeting. -10/6 Solano Alzheimer's team walk.	-Quarterly Report. -Second edition of AgeWell published.	-Approval of Bylaws October 25 -Applied to open an Emerging ADRC (Aging and Disabilities Resource Connection) in Solano
NOVEMBER Family Caregiver Month	-Implemented October 25, 2021 Bylaws. -Action approved for members who wish to extend term dates to submit their names.	-Exec Committee plans focus on Advocacy	-Plan resources for advocacy focus.
DECEMBER	-December meeting canceled. -12/7 informal Council get together	-Dec 15 AgeWell articles due.	
JANUARY	-Approved members for extended terms. -Approved Linda Chandler and Dannita "Shellie" Coleman as Council Alternates.	-Review opportunities for focus on Advocacy.	-Planning / programmatic decisions for Solano County ADRC.
FEBRUARY	-Review Officer Nomination process.	-Quarterly Report -Support Letters: AB98 and AB1400	
MARCH March for Meals	-Approve Officer Nomination Committee Members.	-March 15 AgeWell articles due.	
APRIL	-Slate of Officers presented; Nominations from floor.		-Area Plan Update
MAY Older Americans	-Election of Officers		-Present budget and funding for Service Providers to members. -CSL Candidate presentations.
JUNE Gay Pride & Elder Abuse	-Terms end for current Officers 6/30.	-June 15 AgeWell articles due. -Advocacy workshop planned.	-Elect CSL Members