

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

AGENDA

**ACOA Advisory Council Virtual Meeting
February 2, 2021 - 10:00 AM Pacific Time**

Join Zoom Meeting:

<https://us02web.zoom.us/j/85921418390>

Meeting ID: 859 2141 8390

Call In Number: 669-900-9128

NAPA/SOLANO AREA AGENCY ON AGING MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID 19

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The Napa/Solano Area Agency on Aging hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Oversight Board and the Advisory Council telephonically, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the Napa/Solano Area Agency on Aging will allow Board members and Council members to attend the meetings telephonically and to participate in the meetings to the same extent as if they were present.

Members of the public who wish to participate may participate telephonically. For members of the public who wish to participate but not to attend telephonically, you may submit written comments on any matter within the Board or Council's subject matter jurisdiction, regardless of whether it is on the agenda for Board or Council consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Napa/ Solano Area Agency on Aging staff no later than 9:00 a.m. on the morning prior to the noticed meeting. To submit written comments by email, please forward them to eclark@solanocounty.com. To submit such comments by U.S. Mail, please forward them to:

Elaine Clark
Napa/Solano Area Agency on Aging
275 Beck Avenue
Fairfield, CA 94533

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AGENDA
February 2, 2021

CALL TO ORER – 10:00 a.m.

ROLL CALL

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit your comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA

APPROVAL OF THE JANUARY 5, 2021 MINUTES

GUEST SPEAKER – Julie Bates, Associate State Director AARP

REPORTS

OFFICER NOMINATIONS

Brief Review of Officer Roles: Susan Ensey

Officer Nomination process and dates: Current Officers serve through June 30th. By Laws state terms are up to two years. This may be waived by Council on individual basis.

March 3 Meeting: Selection of the Three-Member Officer Nominating Committee: One selected by the full Council; One selected by the Executive Committee; One selected by the Chair. Chair also appoints the Chair for the Officer Nominating Committee.

April 6th Meeting: Slate is presented by the Officer Nominating Committee. Additional nominees may be made from the floor.

May 4th Meeting: Council votes on Officers. Terms begin July 1st.

AD HOC MEMBERSHIP COMMITTEE – Update on new Member recruitment

EXECUTIVE COMMITTEE – Richard White

CURRENT PROJECTS

- **Newsletter** – Cheryl Johnson
- **Program Themes Calendar** – Donna Harris and Julie Spencer
- **Adopt a Provider Reports and Updates:** Susan Ensey on Molly's Angels. Plan March report.
- **Elder Justice** – Arnold Koenig
- **ACOA Advocacy** – Tony Provine

STAFF REPORT – Elaine Clark

- COVID Relief Bill
- Google Home Devices
- Plan for March / April: Updating Area Plan and approving allocations for Service Providers
- RFP for the Dignity at Home fall prevention program for Napa

ACTION ITEMS:

- **Vote to support the reallocation of PD & C funding and CARES Act funding to Providers.**
- **Vote to support the allocation of additional One-Time-Only and Realignment funding.**

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OLD BUSINESS

Update on Vitals App: Richard White

NEW BUSINESS

Solano County Civil Grand Jury: Richard White

ANNOUNCEMENTS

ADJOURN – 12:00 p.m.

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DRAFT MINUTES
January 5, 2021

CALL TO ORDER: 10:00 a.m.

PRESENT: Elaine Clark, Program Staff; Richard White, Chair; Dane Reeves, Vice Chair; Susan Ensey, Secretary; Donna Altes; Verneal Brumfield; Brenda Crawford; Deanna DuPont; Donna Harris; Cheryl Johnson; Arnold Koenig; Tony Provine; Fran Rosenberg; Julie Spencer. **Excused:** Robert Padilla. **Absent:** Brenda Burke.
Guests: Gwendolyn Gill, Acting Director Napa / Solano AAA; Laurie Hartmann, Chair, Senior Coalition Solano.

COMMENTS FROM THE PUBLIC: No public representatives present.

APPROVAL OF THE AGENDA: Correction and change: Under Reports, Adopt-a-Provider, Meals on Wheels Napa, item should read Solano. Deanna DuPont stated she will not be giving a report at this Meeting. Motion Approved.

APPROVAL OF THE MINUTES: Approved.

GUEST SPEAKER: Lauren Rolfe, Senior Assembly Member, California Senior Legislature (CSL). CSL works to identify senior issues statewide and write proposals to improve those issues, and works directly with current Legislators to get those proposals into bills and eventually into laws. Current highlights are SB1018—Financial Institution Employees as Mandated Reporters; AB1090—Reinstatement of Property Tax Deferral Program in order to protect seniors' homes; SB147—Mobile Home Residency Law which was passed and now there are allowances for seniors to have someone else live with them; and AB1525—Elder Abuse Training for Money Transmission Agents. Lauren will provide a copy of the Bills currently being considered. Lauren invited ideas and involvement, and offered to conduct a workshop for the Advisory Council. Questions and comments were made by Council Members Deanna DuPont, Fran Rosenberg, Julie Spencer, Richard White, Donna Altes, Brenda Crawford, and Donna Harris.

REPORTS:

AD HOC MEMBERSHIP COMMITTEE: We will have three vacancies for Napa and two for Solano. Richard asked again for Council Members to network, mentioned requesting funds for recruiting, and copies of previous newspaper announcements. Brenda Crawford added that we want to reflect the diversity of our counties in our Council Membership.

EXECUTIVE COMMITTEE: See written report.

CURRENT PROJECTS:

- **NEWSLETTER: Cheryl Johnson:** Cheryl reported that the newsletter is intended to reflect our organization and the importance of our community connection, and to let everyone know what is going on. She added that Alerts will be sent for important matters such as the recent Alert for Scams. Cheryl asked for Council Members to review the newsletter and provide feedback.

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CURRENT PROJECTS - Continued

- **PROGRAM THEMES CALENDAR – Donna Harris and Julie Spencer:** They shared a screen of the detailed calendar spreadsheet. Donna has spearheaded the process of populating it with details of themes and activities. Council Members are asked to provide input. The Newsletter will link to the calendar.
- **ADOPT-A-PROVIDER:** Julie Spencer reported on connections with Innovative Health Solutions Provider headed up by Norma Lisenko. Rianda House has worked with them on several programs this year. Julie described their history and growth and highlighted that they have evidence based programs.
- **ELDER JUSTICE – Arnold Koenig:** Arnold reported that Nicole Howell, Solano Ombudsman has a lunch and learn program and he commented that many resources are available on the topic of Elder Justice.
- **ADVOCACY: MOTION:** Motion by Donna Harris to establish an Advocacy Project; Seconded by Brenda Crawford; Approved. Tony Provide explained the importance of identifying what we want to advocate for, and identifying the process for the advocacy. Richard White reported earlier in the Meeting that the team has met and consists of himself, Tony Provine, Brenda Crawford and Cheryl Johnson.

STAFF REPORT: See Elaine Clark's written report.

OLD BUSINESS:

Speakers: Richard White asked that recommendations for speakers be made to him. Meetings in March and April will not have speakers as we will be reviewing the Annual Plan and Service Provider allocations.

Recommendations on communications and education for building trust in COVID vaccines - Brenda Crawford: Since the last meeting Brenda talked with Elaine Clarke about organizing kitchen table chats to address distrust and fear in taking vaccines in black and brown communities. Comments and suggestions made by Julie Spencer and Donna Harris. Donna Altes volunteered to write to Senators Dodd and Thompson, and Verneal Brumfield volunteered to pursue possibility of including this into a project that is already in the works. Gwendolyn Gill commented that this is a good idea and she will talk with her county contacts.

Vitals App: Richard provided an update on his research on the Vitals App implementation in Yolo County. Comments made by Donna Altes, Donna Harris, Tony Provine, and Julie Spencer.

NEW BUSINESS:

ANNOUNCEMENTS:

Google Home Devices: Next steps with the devices with Innovative Health Solutions will be in two to three weeks.

CARES Act Funding: Elaine will report on the new funding at the February Meeting.

Senior Moments Radio Show: Julie Spencer and Richard White reported that the session went well. They recommend that we participate more frequently, perhaps quarterly, and with topics connected to the themes calendar and newsletter.

Joyce Goodwin Retirement: Richard White recommended that we consider how to thank Joyce.

ADJOURNED 12:18 Motion to Adjourn by Fran Rosenberg; Seconded by Verneal Brumfield; Approved.

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EXECUTIVE COMMITTEE AGENDA February 2, 2021 – 12:00–12:30 – Zoom Meeting

CALL TO ORDER 12:00

ROLL CALL

APPROVAL OF AGENDA AND MINUTES FROM JANUARY 5, 2021

DISCUSSION TOPICS

- Plan Agenda for ACOA Meeting March 2, 2021
- Officer Nominations process: Discuss Council Member to be nominated by this Executive Committee to the Officer Nominating Committee at the March 2nd Meeting

ADJOURN 12:30

EXECUTIVE COMMITTEE DRAFT MINUTES From January 5, 2021 – Zoom Meeting

CALL TO ORDER: 12:19

ROLL CALL: Richard White, Chair; Dane Reeves, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Staff.

PLAN AGENDA FOR FEBRUARY 2, 2021

DISCUSSION TOPICS:

- Review Officer nomination process and dates
- Decision to include the new Theme Calendar in Meeting Packets
- Decision to ask Cheryl Johnson to organize a competition for Advisory Members to name the Newsletter
- Decision to recognize Joyce Goodwin's retirement with a gift basket from ACOA
- Review plans for March and April Meetings for the updating of the Annual Plan and allocating funding for Service Provider Contracts

ADJOURNED 1:00

Internal Calendar - Napa / Solano Advisory Council on Aging - FY20-21

Updated 01/19/21

Month	Meetings / Membership	Project & Advocacy Milestones	Key AAA / Contract Activities
JULY	Review of 2020-2024 Area Plan		FY20-21 Provider Contracts begin
AUGUST	8/4 Speaker Patti Prunhuber, Justice in Aging. Subject: Elder Housing Resignation from Linda Chandler, Solano	Elder Justice Committee approved	Elaine Clark presented a Summary of the top 5 Community/AAA Priorities for each county including supporting objectives and goals.
SEPTEMBER Fall Prevention Month	Welcome new Solano Council Members: Tony Provine and Cheryl Johnson 9/1 Speakers Caroline Perry and Elizabeth Hansell. Subject: Proposition 19	Adopt-A-Provider Project Started	CARES Funding recommendations reviewed with Council. Senior Resource Guide for each county published.
OCTOBER Emergency Preparedness	Members received ACOA business cards, cloth brief-cases and materials.	Project structure and elimination of Committees, except Executive and Ad Hoc Nominating Committees Approved.	CARES funding finalized
NOVEMBER Family Caregiver Month	11/3 Speaker: Nicole Braddock, Solano Land Trust Collabria Care update by Dane Reeves; Alzheimer's Assoc. by Cheryl Johnson		CARES funding available to Providers starting November 1st, expiring September 30th.
DECEMBER	12/1 Speaker: Mark Foster, Chief Investigator, Napa Co District Attorney. Subject: The Vital Apps Emergency Housing Funding Explained	Motion approved for Advisory Council to support and pursue implementation of The Vitals App.	Agreement approved for the Solano County RX Health Program.
JANUARY	1/5 Speaker: Lauren Rolfe, California Senior Assembly Member. Subject: CSL New Website overview	Approved new Project to create protocols for Council to move toward advocacy role.	New AAA website launch New COVID Relief Bill reviewed
FEBRUARY	2/2 Speaker: Julie Bates, Associate State Director AARP. Subject: Livable Communities and Livability Index Report March for Meals activities -- TBD	Involvement in review process for: --Area Plan --Services and Provider allocations Review new COVID Relief Bill Capital Day February 28	Start review process for: --Area Plan --Services and Provider allocations
MARCH March for Meals	Review and suggest changes to Area Plan Officer Nominating Committee appointed	Recommendation for changes to Area Plan ACOA members participate in March for Meals activities -- TBD	Proposed Budget for 21-22
APRIL	Approve funding allocations for Service Provider Contracts Slate of Officers presented. Opportunity for nominations from the floor.		Update Area Plan: Public Hearing on Area Plan Funding allocations approved
MAY Older Americans	New Officers appointed Presentation: Solano Pride: Donna Harris		Submit Area Plan to CDA
JUNE Gay Pride & Elder Abuse	Terms end for current Officers 6/30		

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Staff Report February 2021

RFP for Fall Prevention – Napa

The Oversight Board authorized the release of the RFP for Fall Prevention services for Napa for 20210-2022 year. This is due to the major changes in leadership at Share the Care, the current provider. The RFP was released on January 26th. Attached is the Scope of Work contained within the RFP. Proposals will be reviewed by persons outside the PSA in order to review the proposals without bias.

Revenue Reallocation

Due to the late approval of the Area Plan by CDA, the AAA is not able to spend the \$75,000 allocated to Program Development and Coordination. Those funds are being redistributed to provide additional emergency supports through the Benicia Family Resource Center and to meals in Napa to Community Action of Napa Valley. Additional funds allocated for administration for CARES Act are being redistributed to meals – Food Bank in Solano and Community Action of Napa Valley in Napa.

Monitoring

Provider monitoring has begun. Each service provider has been notified of their program monitoring dates, asked to submit materials in advance. Fiscal monitoring is also being scheduled. As of this writing, both Collabria Care and Faith in Action programs were reviewed. There were no findings.

Faith in Action provides volunteer transportation. They are only at 26% of service unit delivery due to COVID and an increase in transportation options provided by Solano Transportation Authority and the City of Vacaville. Telehealth is also decreasing the demand for rides. Faith in Action expects the trend to continue as more seniors use telehealth appointments and the GoGo Grandparents program by STA grows.

Collabria Care provides multiple services for family caregivers, Information and Assistance, Case Management and is ahead of their service unit goals. When COVID hit, they changed their delivery model from out-of-home respite for family caregivers to in-home support services using the “center without walls” approach. They are a model for other Adult Day programs.

Website

I added basic information about the RFP schedule and added a link to the current RFP for Fall Prevention services in Napa County.

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Emergency Kits

800 Emergency backpacks have been ordered and will be distributed to Solano County service providers to distribute to seniors. Kits contain 3 days of supplies including food, first aid, water, N95 masks, collapsible cane, radio, blanket, etc. They come on rollers with handles. These funds are part of the Solano portion of COVID money.

Google Home Devices

100 Google Home Devices were received and sent to Innovative Health Solutions. The organization is taking part in a state-wide pilot to help reduce isolation among older adults. This is a year-long program. People opting into the program get to keep the devices. They must have a smart phone and an internet connection to participate. The program has not been rolled out yet, but the devices are here.

Laptop Program

We have opted into a new laptop distribution program. CDA used some of their COVID funding to purchase laptops and one year of ATT internet connection. Each AAA can opt in and ask for a specific number of computers. I will work with current service providers on distribution. Unlike the Google program, these laptops will have to be tracked and returned to the providers if clients don't continue the program. More details are coming.

2021-2022 Funding

We don't anticipate receiving our new budget until late February or March. The Dignity at Home program is not going to be funded. Because fall prevention is a requested program for the PSA, funds for the program will be allocated to fall prevention from Title IIIB. This is how the program was funded prior to this year when the state funded the Dignity at Home program.

Napa/Solano Area Agency on Aging Proposed Funding Reallocation Plan

1.19.21

The N/S AAA staff is recommending reallocation of CARES Act and Program Development and Coordination funds to direct service providers for the remainder of the current funding cycle.

CARES Act

\$114,555 in Administration funds from the CARES Act will be reallocated to direct services.

- The reallocation gives more direct support to older adults who may be suffering as a result of the pandemic.
- If the County kept the funds, the County would have to match the funds, decreasing the value to the County. If the funds are given directly to Service Providers, no “match” is required by the County or the Service Provider. These funds were not included in the original N/S AAA budget.
 - Funds will be allocated according to the JEPA:
 - \$29,979 for Napa – Community Action of Napa Valley for senior meals
 - \$84,576 for Solano – Benicia Family Resource Center for additional cash/material aid

CARES Act funds expire September 30, 2021.

Program Development and Coordination (PD and C)

\$75,000 in funding set aside in the Area Plan for Program Development and Coordination to develop and coordinate new programs.

- Late approval (December 2020) of the Area Plan by California Department of Aging makes it difficult to spend the funding on new initiatives.
- Increased needs of seniors due to the pandemic.
 - Funds will be allocated according to the JEPA:
 - \$7,955 for Napa – Community Action of Napa Valley for senior meals
 - \$67,055 for Solano – FoodBank of Contra Costa and Solano for Senior Grocery program -- **Handout**

PD and C funds expire 6/30/21