



NAPA / SOLANO AREA AGENCY ON AGING

275 Beck Avenue, Fairfield, CA 94533



## OVERSIGHT BOARD MEETING

**Monday, February 22, 2021**  
**10:00 am to 12:00 pm (noon)**

**Virtual Meeting: Zoom:** <https://countyofnapa.zoom.us/j/81120285386>

Meeting ID -- 811 2028 5386

Phone: 669-900-6833

### NAPA/SOLANO AREA AGENCY ON AGING MEETING ROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The Napa/Solano Area Agency on Aging hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Oversight Board and Advisory Council telephonically, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the Napa/Solano Area Agency on Aging will allow Board members and Council members to attend the meetings telephonically and to participate in the meetings to the same extent as if they were present.

Members of the public who wish to participate may participate telephonically. For members of the public who wish to participate, but not to attend telephonically, you may submit written comments on any matter within the Board or Council's subject matter jurisdiction, regardless of whether it is on the agenda for Board or Council consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Napa/Solano Area Agency on Aging staff no later than 9:00 a.m. on the morning prior to the noticed meeting. To submit written comments by email, please forward them to [eclark@solanocounty.com](mailto:eclark@solanocounty.com). To submit such comments by U.S. Mail, please forward them to:

Elaine Clark

Napa/Solano Area Agency on Aging

275 Beck Avenue

Fairfield, CA 94533

All meetings are recorded.

Agenda available online at: <https://aaans.org/agendas-%26-meeting-minutes>



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## Agenda

**CALL TO ORDER – 10:00am**

**ROLL CALL**

**ITEMS FROM THE PUBLIC** --This portion of the meeting is your opportunity to address the Oversight Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Oversight Board. Items from the public must be submitted in advance and will be taken under consideration without discussion by the Oversight Board and may be referred to staff.

**WELCOME –** Monica Brown

**APPROVAL OF THE AGENDA**

**APPROVAL OF THE MINUTES FROM January 25, 2021 -- Attached**

**ACTION ITEMS** – These items require Action by the Oversight Board; if no quorum exists, these items will be for discussion only, and they will carry over to a subsequent meeting of the Oversight Board for Action.

1. Vote to approve accepting Amendment 1 to the current Area Plan contract for One-Time-Only and Adjustment funding of \$153,674, to be spent before June 30, 2021 – Elaine Clark -- **Handout**
2. Vote to allocate new funding according to the JEPA -- Elaine Clark – **Handout**
3. Vote to approve the new population allocation for 2021-2022 contracts – Elaine Clark -- **Handout**
4. Vote to support cancelling the November 2021 and December 2021 Oversight Board meetings and hold a single meeting on December 6, 2021 from 10:00 – 12:00.

**REPORTS** – Presented by N/S AAA staff; no Action required.

1. Receive budget and service unit update – Jay Peno – **Handout**

**BOARD MEMBER COMMENTS**

**ADJOURN**

To the next scheduled virtual meeting of the Napa/Solano AAA Oversight Board on March 22, 2021.

## Napa/Solano Area Agency on Aging Oversight Board

### Meeting Minutes January 25, 2021

Location: Virtual Meeting –Zoom: <https://countyofnapa.zoom.us/j/93407042850>  
Meeting ID 934-0704-2850  
Phone: 1-669-900-6833  
Date: Monday, January 25, 2021  
Time: 10:00 am – 12:00 pm

Attendees: Board Members: Supervisor Monica Brown, Supervisor Brad Wagenknecht, Mayor Robert McConnell, Councilwoman Liz Alessio, Xavia Hernandez, Steve Sillen, Heather Stanton, Cookie Clark, Mayor Ronald Kott, Delphine Metcalf-Foster  
AAA Staff: Gwendolyn Gill, Elaine Clark, Jay Peno

New Member Introductions: Robert McConnell, Ronald Kott, Gwendolyn Gill.

Approval of Agenda moved by Liz Alessio, seconded by Brad Wagenknecht and passed unanimously.

Approval of Minutes from December 7, 2020, moved by Brad Wagenknecht, seconded by Liz Alessio and passed unanimously.

#### Reports

- Receive budget and service unit update - Jay Peno - Handout
- Advisory Council on Aging vacancies, 3 in Napa, 2 in Solano - Elaine Clark
- Program and Fiscal Monitoring Schedule Update - Elaine Clark
- Area Plan approved by CDA in December, Year 2 Update due May 15 - review at the April meeting - Elaine Clark

#### Action Items

- Vote to support reallocating CARES Act administrative funding and "Program Development and Coordination" funding to direct services
  - Motion to approve by Ronald Kott; Seconded by Monica Brown; Motion passes unanimously
- Vote to support creating an RFP for the Dignity at Home contract for fall prevention for Napa County for the 2021-2022 year
  - Motion to approve by Heather Stanton; Seconded by Ronald Kott; Motion passes unanimously

**Board Member Comments - None**

Meeting adjourned 11:22 a.m to February 22, 2021.



**AREA PLAN BUDGET DISPLAY**  
Fiscal Year 2020-21 (Federal Fiscal Years 2020 & 2021)  
County of Solano  
12 months (July 1, 2019 - June 30, 2020)

	Project Number	Baseline	Adjustments	Transfers	One-Time Only	Updated Total	Net Change
<b>Supportive Services</b>							
Federal Title IIIB	3BSL	430,723 <sup>(b)</sup>	26,191	159,176	24,909	640,999	210,276
<b>Ombudsman</b>							
Federal Title IIIB	3BOL	47,573 <sup>(b)</sup>		-	9,254	56,827	9,254
Federal Title VIIa	7OFL	71,758 <sup>(b)</sup>	412		941	73,111	1,353
General Fund IIIB	B1GL	230,725 <sup>(a)</sup>				230,725	-
Public Health L & C Program Fund	LCPF	7,535 <sup>(a)</sup>				7,535	-
State Health Facilities Citation Penalties Account	SDFL	15,814 <sup>(a)</sup>			14,455	30,269	14,455
SNF Quality & Accountability	SNFL	35,791 <sup>(a)</sup>				35,791	-
Total Ombudsman		409,196	412	-	24,650	434,258	25,062
<b>Congregate Nutrition</b>							
Federal Title IIIC1	3C1L	710,606 <sup>(b)</sup>	14,857	(284,242)	10,148	451,369	(259,237)
General Fund C1	C1GL	56,490 <sup>(a)</sup>				56,490	-
General Fund C1- Augmentation	C1GL	100,018				100,018	-
NSIP C1	NC1L	43,120 <sup>(b)</sup>				43,120	-
Total Congregate Nutrition		910,234	14,857	(284,242)	10,148	650,997	(259,237)
<b>Home-Delivered Meals</b>							
Federal Title IIIC2	3C2L	313,171 <sup>(b)</sup>	2,811	125,066	8,669	449,717	136,546
General Fund C2	C2GL	62,091 <sup>(a)</sup>				62,091	-
General Fund C2- Augmentation	C2GL	203,067				203,067	-
NSIP C2	NC2L	198,401 <sup>(c)</sup>				198,401	-
Total Home Delivered Meals		776,730	2,811	125,066	8,669	913,276	136,546
<b>Disease Prevention</b>							
Federal Title IIID	3DFL	37,166 <sup>(c)</sup>	1,414		3,946	42,526	5,360
<b>Family Caregiver</b>							
Federal Title IIIE	3EFL	245,893 <sup>(c)</sup>	9,683	-	25,100	280,676	34,783
<b>Elder Abuse Prevention</b>							
Federal Title VII	7EFL	7,388 <sup>(c)</sup>			884	8,272	884
<b>Administration</b>							
Federal Title IIIB, C1, C2 & E Administration	APAD	228,144 <sup>(b)</sup>		-		228,144	-
<b>Funding Summary</b>							
Federal Funds		2,333,943	55,368	-	83,851	2,473,162	139,219
General Fund		652,391	-	-	-	652,391	-
Public Health L & C Program Fund		7,535	-	-	-	7,535	-
SNF Quality & Accountability		35,791	-	-	-	35,791	-
State Health Facilities Citation Penalties Account		15,814	-	-	14,455	30,269	14,455
<b>Grand Total - All Funds</b>		<b>3,045,474</b>	<b>55,368</b>	<b>-</b>	<b>98,306</b>	<b>3,199,148</b>	<b>153,674</b>
<b>Comments:</b>							
The maximum amount allowed to be transferred from Administration to Title IIIE is:						31,864	
The minimum General Fund to be expended for State Match in Title III is:						88,139	
93.041	2019	1901CAOAEA-01	Older American Act Title VII- Elder Abuse Prevention				
93.041	2020	2001CAOAEA-00	Older American Act Title VII- Elder Abuse Prevention				
93.042	2019	1901CAOAOAOM-01	Older American Act Title VII- Ombudsman				
93.043	2019	1901CAOAPH-01	Older American Act Title III- Preventive Health				
93.044	2019	1901CAOASS-01	Older American Act Title III- Supportive Services				
93.045	2019	1901CAOACM-01	Older American Act Title III- Congregate Meals				
93.045	2019	1901CAOAH-01	Older American Act Title III- Home-Delivered Meals				
93.052	2019	1901CAOAF-01	Older American Act Title III- Family Caregivers				
93.053	2019	1901CAOANS-00	Older American Act Nutrition Services Incentive Program				

<sup>(a)</sup> Funds must be expended by 6/30/20 and final expenditures reported in closeout by 7/31/20. is due 5/1/19. These funds may not be carried over into a following year contract.

<sup>(c)</sup> Transfers based on the original contract are due by 5/1/20 and final transfers are due by 2/15/21.

<sup>(a)</sup> State Funds must be expended by 6/30/21 and final expenditures reported in closeout by 7/31/21.

<sup>(b)</sup> Federal Funds must be reported in closeout by 7/31/21. Once closeouts are processed, CDA will determine the amount that can be carried over into next year's cost

## **Area Plan Amendment 1 Funding Distribution**

2.16.21

### **New Revenue**

\$153,674

### **Breakdown**

#### **Ombudsman Services: \$25,062**

- Napa: \$12,271
- Solano: \$12,791

#### **Elder Abuse Prevention: \$884 – Napa**

#### **Supportive Services/Senior Nutrition: \$127,728**

- Diane Kaljian: \$7,500 Area Plan/Monitoring consulting
  
- 26.17% Napa: \$33,427
  - Molly's Angels Calling Program
  
- 73.83% Solano: \$86,801
  - Meals on Wheels: \$50,000
  - Benicia Family Resource Center: \$36,801

## Population Demographic Projections by County and PSA for Intrastate Funding Formula (IFF)

Prepared by Data Team 2/11/21

County Name	PSA #	Population 60+	Non-Minority 60+	Minority 60+	Low Income 60+	Medi-Cal Eligible 60+	Geo. Isolation 60+	SSI/SSP 65+	Population 75+	Lives Alone 60+	Non-English 60+
Source		DoF & A	DoF & B	DoF & C	ACL-1 + D	DHCS & A	Census-1	SSA & A	DoF & E	ACL-2 + F	ACL-3 + G
<b>PSA 28</b>											
Napa - 25.81%	28	36,326	26,809	9,517	3,350	4,506	5,223	803	11,867	7,885	800
Solano - 74.19%	28	104,407	52,581	51,826	9,015	15,168	3,719	3,874	30,246	17,095	2,290
Total		140,733	79,390	61,343	12,365	19,674	8,942	4,677	42,113	24,980	3,090

### SOURCES

**ACL-1** Administration for Community Living, Aging Integrated Database (AGid), Web source retrieved on 10/01/20

Source File: California 2013-2017 American Community Survey (ACS) Special Tabulation on Aging.

Ratio of Income in Previous Year to Poverty Level for the Population 60 Years and Over (S21043B)

<https://agid.acl.gov/DataFiles/ACS2017/Table.aspx?tableid=S21043B&stateabbr=CA>

**ACL-2** Administration for Community Living, Aging Integrated Database (AGid) . Web source retrieved on 10/01/20

Source File: California 2013-2017 American Community Survey (ACS) Special Tabulation on Aging.

Sex by Household Type (Including Living Alone) by Relationship for the Population 60 Years and Over (S21010B)

<https://agid.acl.gov/DataFiles/ACS2017/Table.aspx?tableid=S21010B&stateabbr=CA>

**ACL-3** U.S. Administration on Aging, Aging Integrated Database (AGid). Web source retrieved on 10/01/20

Source File: California 2013-2017 American Community Survey (ACS) Special Tabulation on Aging.

Age by Ability to Speak English for the Population 60 Years and Older (S21014B)

<https://agid.acl.gov/DataFiles/ACS2017/Table.aspx?tableid=S21014B&stateabbr=CA>

**Census-1** U.S. Census, American FactFinder.

Source File: Census 2010, American Fact Finder, QT-P1, Age Groups and Sex, Geography Rural, 2010 Summary File 1  
(New data will not be available until 2020 Decennial Census data becomes available. CDA used existing data from 2010 Decennial Census.)

**Census-2** U.S. Census, American FactFinder.

Source File: Summary File 1, 100% Data, Population, Housing Units and Area & Density, Geographic Area: CA-County & County (GCT-PH1)  
Subdivision & Place Tables

(New data will not be available until 2020 Decennial Census data becomes available. CDA used existing data from 2010 Decennial Census.)

**DHCS** State of California, Department of Health Care Services, Research and Analytic Studies Division. Source data emailed on 10/22/20

Source File: Medi-Cal Beneficiaries Age 60 and Over as of January 2019

Special Run Request

**DOF** Demographic Research

**P-2:** State and County Population Projections by Race/Ethnicity and Age (5-year groups): 2020

Special Run Request

Sent by Walter Schwarm 11/18/20

**SSA** U.S. Social Security Administration, Office of Retirement and Disability Policy. Web source retrieved on 10/01/20

Source File: SSI Recipients by State and County, Dec 2019

[https://www.ssa.gov/policy/docs/statcomps/ssi\\_sc/index.html](https://www.ssa.gov/policy/docs/statcomps/ssi_sc/index.html)

**A** The 2021 Los Angeles County (PSA 19) and Los Angeles City (PSA 25) 60+ Population and the Medi-Cal Eligible 60+ split calculated on actual population split from 2010 Census. (PSA 19 = 62.85%; PSA 25 = 37.15%).

**B** The 2021 Los Angeles County (PSA 19) and Los Angeles City (PSA 25) Non-Minority 60+ Population split calculated on actual population split from 2010 Census. (PSA 19 = 62.00%; PSA 25 = 38.00%)

**C** The 2021 Los Angeles County (PSA 19) and Los Angeles City (PSA 25) Minority 60+ Population split calculated on actual population split from 2010 Census. (PSA 19 = 63.54%; PSA 25 = 36.46%)

**D** The 2013-2017 ACL-Special Tabulation for Los Angeles County (PSA 19) and Los Angeles City (PSA 25) Low-Income 60+ Population (PSA 19 = 57.27%; PSA 25 = 42.73%)

**E** The 2021 Los Angeles County (PSA 19) and Los Angeles City (PSA 25) 75+ Population split calculated on actual population split from 2010 Census (PSA 19 = 62.26%; PSA 25 = 37.74%)

**F** The 2013-2017 ACL Special Tabulation for Los Angeles County (PSA 19) and Los Angeles City (PSA 25) Lives Alone 60+ Population (PSA 19 = 57.14% PSA 25 = 42.86%)

**G** The 2013-2017 ACL Special Tabulation for Los Angeles County (PSA 19) and Los Angeles City (PSA 25) Non-English Speaking 60+ Population (PSA 19 = 61.72%, PSA 25 = 38.28%)