

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

MEETING AGENDA
May 3, 2022 – 12:15 PM Pacific Time

Join Zoom Meeting:

<https://us02web.zoom.us/j/83784479976>

Meeting ID: 837 8447 9976

Phone: 1 669 900 9128

NAPA/SOLANO AREA AGENCY ON AGING MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID 19

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The Napa/Solano Area Agency on Aging hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Oversight Board and the Advisory Council telephonically, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the Napa/Solano Area Agency on Aging will allow Board members and Council members to attend the meetings telephonically and to participate in the meetings to the same extent as if they were present.

Members of the public who wish to participate may participate telephonically. For members of the public who wish to participate but not to attend telephonically, you may submit written comments on any matter within the Board or Council's subject matter jurisdiction, regardless of whether it is on the agenda for Board or Council consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Napa/ Solano Area Agency on Aging staff no later than 9:00 a.m. on the morning prior to the noticed meeting. To submit written comments by email, please forward them to eclark@solanocounty.com. To submit such comments by U.S. Mail, please forward them to:

Elaine Clark

Napa/Solano Area Agency on Aging
275 Beck Avenue
Fairfield, CA 94533

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

AGENDA
May 3, 2022

CALL TO ORDER – 12:15 PM

ROLL CALL

CONFIRMATION OF VIRTUAL MEETING: Discussion: Consider adopting a resolution of the Advisory Council on Aging to the Napa/Solano Area Agency on Aging authorizing remote teleconferenced meetings from the period May 3, 2022 through June 3, 2022 as a result of the continuing Covid-19 pandemic state of emergency.

APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES

OFFICER ELECTIONS FOR 2022-2023 OFFICERS: Julie Spencer

- Chair
- Past Chair
- Vice Chair
- Secretary

APPOINT CALIFORNIA STATE LEGISLATORS: Elaine Clark

- Richard White
- Yvonne Baginsky

UPDATE:

- Discussion about June meeting, possible July meeting cancellation, and August in-person strategy session – Richard White/Elaine Clark

ACTION ITEMS:

- Approve remote teleconferenced meetings from the period May 3 through June 3, 2022
- Office Elections
- CSL Appointments

ADJOURN – 12:45 PM

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

DRAFT MINUTES

April 5, 2022

CALL TO ORER – 10:00 a.m.

PRESENT: Elaine Clark, Executive Director AAA; Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Acting Secretary; Donna Altes; Jerry Castanon; Linda Chandler; Shellie Coleman; Donna Harris; Cheryl Johnson; Arnold Koenig; Tony Provine; Dane Reeves; Fran Rosenberg; Julie Spencer; Fern Yaffa.

GUESTS: Melissa Gerard; Gwendolyn Gill; Sarah Gloria; Dianne Kaijan; Diane Kalijian; John Lord; Mary Palmer; John Pearson; Judy Rice; Tracy Rodriguez-Biggs; Norma Rodriguez-Lisenko; Jesus Rosas; Mayte Swift.

CONFIRMATION OF VIRTUAL MEETING: Discussion and Motion

APPROVAL OF AGENDA / MINUTES: Motion by Donna Harris; Seconded by Fern Yaffa; Approved.

PRESENTATION OF SLATE OF OFFICER NOMINATIONS / CALL FOR NOMINATIONS FROM THE FLOOR: Julie Spencer presented the slate of officers for 2022-2023: Verneal Brumfield, Chair; Richard White, Past Chair; Fern Yaffa, Vice Chair; Susan Ensey, Secretary. No nominations made from the floor.

COMMUNITY FORUM – AREA PLAN UPDATE: Elaine Clark

Slide presentation on the 2022 update to the Four Year Area Plan including priorities, goals, funding, services, and accomplishments. Questions and discussion followed the presentation.

REPORTS

- **Ad Hoc Membership Interview Team:** Recommendation for Anne Payne, regular membership, Napa
- **Executive Committee:** - Richard White
- **AgeWell** – Cheryl Johnson reported on increasing the number of articles and distribution lists.
- **Advocacy/Legislation** – Tony Provine referenced his report and reviewed high priority bills.
- **Age Friendly Designation** – Elaine Clark led discussion on progress in gaining support.

NEW BUSINESS:

- In-person workshop confirmed for Tuesday, June 7 in Fairfield.

ACTION ITEMS:

- Adopt resolution authorizing remote teleconferenced meetings from the period April 5, 2022 through May 5, 2022 as a result of the continuing Covid-19 pandemic state of emergency. Motion by Donna Altes; Seconded by Donna Harris; Approved.
- Motion to approve slate of 2022-2023 officers by Linda Chandler; Seconded by Donna Altes; Approved.
- Motion to approve recommendation of Anne Payne for regular membership representing Napa made by by Donna Altes; Seconded by Richard White; Approved.

ADJOURN – 11:59 a.m. Motion to adjourn by Verneal Brumfield; Seconded by Donna Altes; Approved.

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

EXECUTIVE COMMITTEE AGENDA May 3, 2022 – CANCELLED

EXECUTIVE COMMITTEE DRAFT MINUTES April 5, 2022 – Zoom Meeting

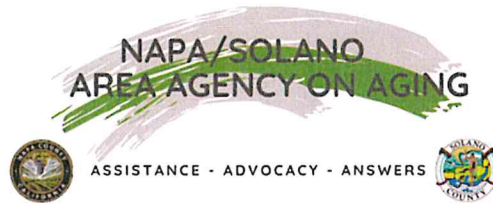
CALL TO ORDER: 12:00

ROLL CALL: Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Staff; Donna Harris.

DISCUSSION TOPICS

- Review of Council Meeting and Community Forum
- Plans for Strategy Workshop on June 7th
- Update of CSL candidate application process
- Plan to request copies of TACC reports, agendas and minutes from other AAA Advisory Councils.

ADJOURNED



Staff Report April 26, 2022

1. Master Plan Playbook

The California Department of Aging (CDA) released update on first year progress. Locally, the first step in adopting the Master Plan is to engage municipalities in recognizing and addressing the needs of older adults in all aspects of community living.

2. Aging and Disability Resource Connection (ADRC)

ADRC Partners (ILRC and AAA) agreed to hire Diane Kaljian to assist with creating and implementing the Work Plan, due to CDA July 31. The ADRC contract has not been sent to the AAA so we do not know how much revenue we will receive year one. We anticipate receiving the contract before the end of May.

3. Area Plan Update

The Area Plan Update was submitted to CDA on April 22nd. CDA will review the plan and send questions/items for review within the next few months.

4. Reopening Suisun Center

Senior activities moved to the Joseph Nelson Center in Suisun. Congregate meals and the ParkIt (nutrition and exercise) program will begin in May.

5. Service Provider Update

Most of my time this month was spent working with providers to create their FY2223 contracts. Each provider is receiving slightly more money this year than last due to additional funding and reallocation of Program Development and Coordination funds as noted in the Area Plan Update.

A meeting is scheduled with Molly's Angels staff and Board as well as the State Ombudsman office to review requirements for the Ombudsman contract. The Board has questions that Julia Orr, Executive Director, thought that I and the State could answer.

6. Funding Update – Anticipated CDA Release Dates

FY2223 Contracts are being created. All contracts over \$75,000 must be approved by the Solano County Board of Supervisors. Contracts will go before the Board in June for July 1 start dates. Attached is an overview of the contracts and funding.

Internal Calendar - Napa / Solano Advisory Council on Aging - FY21-22

Updated 04.18.22

Month	Meetings / Membership	Project & Advocacy Milestones	Key AAA / Contract Activities
JULY	<ul style="list-style-type: none"> -Officers begin terms. -Welcome Napa member Janice Burger. -Council approved Fern Yaffa for Napa. -Share the Care update by Donna Altes. 	<ul style="list-style-type: none"> -Quarterly Report communicated. -<i>AgeWell</i> published mid month. -Support letters: SB515 and AB911 (LTSS) -Draft By Laws reviewed with Council. 	<ul style="list-style-type: none"> -FY21-22 provider contracts begin. -Introduction of Playbook for localizing the Master Plan. -Added volunteer page, and COAD logos/links to the website.
AUGUST	<ul style="list-style-type: none"> 8-Alzheimer's Association provider update by Cheryl Johnson. -Welcome proposed member: Fern Yaffa. 	<ul style="list-style-type: none"> -Revised Bylaws reviewed with Council. 	<ul style="list-style-type: none"> -Preparing for CDA Monitoring visit of Napa Ombudsman program, SNAP-Ed/CalFresh Healthy Living. -Planning for localizing Master Plan
SEPTEMBER Fall Prevention Month	<ul style="list-style-type: none"> -9/7 Speaker Stella Wu Chu, Nutritionist. -9/25 Napa ACOA and Rianda House Alzheimer's team walks. 	<ul style="list-style-type: none"> -Approved revised By Laws. -Letter urging mask mandates for Solano. -Sept 15 <i>AgeWell</i> articles due. 	<ul style="list-style-type: none"> -Working with counties on next steps for the Master Plan Playbook. -Researching Hub-and-Spoke model of care.
OCTOBER Emergency Preparedness	<ul style="list-style-type: none"> - Overview of AAA Service Providers -Approved virtual meeting in November. -Approved canceling December meeting. -10/6 Solano Alzheimer's team walk. 	<ul style="list-style-type: none"> -Quarterly Report. -Second edition of <i>AgeWell</i> published. 	<ul style="list-style-type: none"> -Approval of Bylaws October 25 -Applied to open an Emerging ADRC (Aging and Disabilities Resource Connection) in Solano
NOVEMBER Family Caregiver Month	<ul style="list-style-type: none"> -Implemented October 25, 2021 Bylaws. -Action approved for members who wish to extend term dates to submit their names. 	<ul style="list-style-type: none"> -Exec Committee plans focus on Advocacy 	<ul style="list-style-type: none"> -Plan resources for advocacy focus.
DECEMBER	<ul style="list-style-type: none"> -December meeting canceled. -12/7 informal Council get together 	<ul style="list-style-type: none"> -Dec 15 <i>AgeWell</i> articles due. 	
JANUARY	<ul style="list-style-type: none"> -Approved members for extended terms. -Approved recommendation of Shellie Coleman and Linda Chandler as Council Alternates 1 and 2 for Solano. 	<ul style="list-style-type: none"> -Review opportunities for focus on Advocacy. 	<ul style="list-style-type: none"> -Planning / programmatic decisions for Solano County ADRC.
FEBRUARY	<ul style="list-style-type: none"> -Review Officer Nomination process. - 	<ul style="list-style-type: none"> -Quarterly Report -Approve Support Letter for AB98 	<ul style="list-style-type: none"> -Planning on the Livable Communities (Age Friendly) designation
MARCH March for Meals	<ul style="list-style-type: none"> -Approved Officer Nomination Comm. -Approved Past Chair as fourth Executive Officer position. -Approved Fran Rosenberg as Council Alternate for Napa -Removed 2 Members due to absences 	<ul style="list-style-type: none"> -March 15 <i>AgeWell</i> articles due. -Members active in communicating and gaining support for Age Friendly Designation in Napa and Solano. 	<ul style="list-style-type: none"> -Age-Friendly Talking Points distributed to Council Members.
APRIL	<ul style="list-style-type: none"> -Slate of Officers presented; No nominations from floor. -Approved Recommendation of Anne Payne Regular Member for Napa -Slide presentation on Area Plan Update 	<ul style="list-style-type: none"> -Initiatives and tracking of outreach for Age Friendly Designations in Napa and Solano -<i>AgeWell</i> increases in # articles and distribution list. 	<ul style="list-style-type: none"> -Area Plan Update / Community Forum. -Communications and tracking of outreach for Age Friendly Designations.
MAY Older Americans	<ul style="list-style-type: none"> -Election of Officers. -Approval of CSL candidates. 	<ul style="list-style-type: none"> -Quarterly Report 	<ul style="list-style-type: none"> -Present budget and funding for Service Providers to members. -CSL Candidates finalized.
JUNE Gay Pride & Elder Abuse	<ul style="list-style-type: none"> - June 7th meeting will be Strategy / Advocacy Workshop -Terms end for current Officers 6/30. 	<ul style="list-style-type: none"> -June 15 <i>AgeWell</i> articles due. -Strategy / Advocacy Workshop. 	