

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

MEETING AGENDA

June 7, 2022 - 10:00 AM Pacific Time

Join Zoom Meeting:

<https://us02web.zoom.us/j/83784479976>

Meeting ID: 837 8447 9976

Phone: 1 669 900 9128

NAPA/SOLANO AREA AGENCY ON AGING MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID 19

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020, relating to the convening of public meetings in light of the COVID-19 pandemic. The Napa/Solano Area Agency on Aging hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Oversight Board and the Advisory Council telephonically, as provided in the publicly posted agenda notice, and until further notice. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, the Napa/Solano Area Agency on Aging will allow Board members and Council members to attend the meetings telephonically and to participate in the meetings to the same extent as if they were present.

Members of the public who wish to participate may participate telephonically. For members of the public who wish to participate but not to attend telephonically, you may submit written comments on any matter within the Board or Council's subject matter jurisdiction, regardless of whether it is on the agenda for Board or Council consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Napa/ Solano Area Agency on Aging staff no later than 9:00 a.m. on the morning prior to the noticed meeting. To submit written comments by email, please forward them to eclark@solanocounty.com. To submit such comments by U.S. Mail, please forward them to:

Elaine Clark

Napa/Solano Area Agency on Aging
275 Beck Avenue
Fairfield, CA 94533

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

AGENDA
June 7, 2022

CALL TO ORER – 10:00 a.m.
ROLL CALL

CONFIRMATION OF VIRTUAL MEETING: Discussion: Consider adopting a resolution of the Advisory Council on Aging to the Napa/Solano Area Agency on Aging authorizing remote teleconferenced meetings from the period June 7, 2022 through July 7, 2022 as a result of the continuing Covid-19 pandemic state of emergency.

COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES

REPORTS

- **Executive Committee:** Richard White
- **AgeWell:** Cheryl Johnson
- **Advocacy/Legislation:** Tony Provine
- **Age Friendly Designation Communications Update:** Elaine Clark, Richard White
- **Staff Report:** Elaine Clark

OLD BUSINESS

- **Plans for in-person Strategy Workshop August 2nd in Fairfield:** Elaine Clark
- **Discussion on future in-person versus virtual Council Meetings**
- **Update on organizing meetings throughout our communities:** Donna Altes

ACTION ITEMS:

- Approve remote teleconferenced meetings from the period June 7 through July 7, 2022

ADJOURN – 12:00 p.m.

NAPA/SOLANO AREA AGENCY ON AGING



ASSISTANCE - ADVOCACY - ANSWERS



Advisory Council on Aging

DRAFT MINUTES
May 3, 2022

CALL TO ORER – 12:15 p.m.

PRESENT: Elaine Clark, Executive Director AAA; Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Acting Secretary; Donna Altes; Jerry Castanon;; Shellie Coleman; Cheryl Johnson; Arnold Koenig; Tony Provine; Dane Reeves; Fran Rosenberg; Julie Spencer; Fern Yaffa. **ABSENT:** Linda Chandler; Donna Harris.

GUESTS: Yvonne Baginsky, California Senior Legislator; Gwendolyn Gill, Public Health Solano County; Frank Nelson, Regional Program Manager HICAP.

CONFIRMATION OF VIRTUAL MEETING: Discussion and Motion

APPROVAL OF AGENDA: Motion by Dane Reeves; Seconded by Verneal Brumfield; Approved

APPROVAL OF MINUTES: Motion by Donna Altes; Seconded by Fran Rosenberg; Approved.

GUEST COMMENTS: Frank Nelson reported that HICAP now offers online scheduling for individuals seeking counseling appointments. Yvonne Baginsky provided an update on SB842 which she initiated.

ELECTION OF 2022-2023 OFFICERS: Julie Spencer expressed appreciation to Jerry Castanon and Richard White, the two other members of the Ad Hoc Officer Nomination Committee. Julie presented the slate for Advisory Council approval: Chair: Verneal Brumfield; Past Chair: Richard White; Vice Chair: Fern Yaffa; and Secretary: Susan Ensey. Council voted and approved the slate as presented.

APPOINTMENT OF CALIFORNIA SENIOR LEISLATORS (CSL): Elaine Clark introduced for approval the two applicants for four-year appointments as California Senior Legislators: Yvonne Baginsky, current seated CSL representing Napa County; and Richard White to represent Solano County.

DISCUSSION:

- **Future Council Meetings:** The June Meeting will be virtual, July will be cancelled, and August will be an in-person strategy workshop in Fairfield. Donna Altes recommended forming a committee to evaluate virtual / in-person meetings.
- **Age Friendly Designation:** Updates and discussion of process.

ACTION ITEMS:

- Adopt resolution authorizing remote teleconferenced meetings from the period May 3, 2022 through June 3, 2022 as a result of the continuing Covid-19 pandemic state of emergency. Motion by Julie Spencer; Seconded by Fern Yaffa; Approved.
- Motion to approve slate of 2022-2023 officers by Donna Altes; Seconded by Tony Provine; Approved.
- Motion to approve CSL appointments of Yvonne Baginsky and Richard White by Susan Ensey; Seconded by Fran Rosenberg; Approved.

ADJOURN – 1:26 p.m. Motion to adjourn by Tony Provine; Seconded by Donna Altes; Approved

NAPA/SOLANO AREA AGENCY ON AGING



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Advisory Council on Aging

EXECUTIVE COMMITTEE AGENDA

June 7, 2022 – 12:00–12:30 – Zoom Meeting

CALL TO ORDER 12:00

ROLL CALL

APPROVAL OF AGENDA, AND DRAFT MINUTES

EXECUTIVE REVIEW AND DISCUSSION OF REPORTS AND TOPICS COVERED IN COUNCIL MEETING

PLAN AGENDA FOR AUGUST 2 MEETING AND WORKSHOP

ADJOURN 12:30

EXECUTIVE COMMITTEE DRAFT MINUTES

April 5, 2022 – Zoom Meeting

CALL TO ORDER: 12:00

ROLL CALL: Richard White, Chair; Verneal Brumfield, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Staff; Donna Harris.

DISCUSSION TOPICS

- Review of Council Meeting and Community Forum
- Plans for Strategy Workshop on June 7th
- Update of CSL candidate application process
- Plan to request copies of TACC reports, agendas and minutes from other AAA Advisory Councils.

ADJOURNED

Internal Calendar - Napa / Solano Advisory Council on Aging - FY21-22

Updated 05.23.22

Month	Meetings / Membership	Project & Advocacy Milestones	Key AAA / Contract Activities
JULY	<ul style="list-style-type: none"> -Officers begin terms. -Welcome Napa member Janice Burger. -Council approved Fern Yaffa for Napa. -Share the Care update by Donna Altes. 	<ul style="list-style-type: none"> -Quarterly Report communicated. -<i>AgeWell</i> published mid month. -Support letters: SB515 and AB911 (LTSS) -Draft By Laws reviewed with Council. 	<ul style="list-style-type: none"> -FY21-22 provider contracts begin. -Introduction of Playbook for localizing the Master Plan. -Added volunteer page, and COAD logos/links to the website.
AUGUST	<ul style="list-style-type: none"> 8-Alzheimer's Association provider update by Cheryl Johnson. -Welcome proposed member: Fern Yaffa. 	<ul style="list-style-type: none"> -Revised Bylaws reviewed with Council. 	<ul style="list-style-type: none"> -Preparing for CDA Monitoring visit of Napa Ombudsman program, SNAP-Ed/CalFresh Healthy Living. -Planning for localizing Master Plan
SEPTEMBER Fall Prevention Month	<ul style="list-style-type: none"> -9/7 Speaker Stella Wu Chu, Nutritionist. -9/25 Napa ACOA and Rianda House Alzheimer's team walks. 	<ul style="list-style-type: none"> -Approved revised By Laws. -Letter urging mask mandates for Solano. -Sept 15 <i>AgeWell</i> articles due. 	<ul style="list-style-type: none"> -Working with counties on next steps for the Master Plan Playbook. -Researching Hub-and-Spoke model of care.
OCTOBER Emergency Preparedness	<ul style="list-style-type: none"> - Overview of AAA Service Providers -Approved virtual meeting in November. -Approved canceling December meeting. -10/6 Solano Alzheimer's team walk. 	<ul style="list-style-type: none"> -Quarterly Report. -Second edition of <i>AgeWell</i> published. 	<ul style="list-style-type: none"> -Approval of Bylaws October 25 -Applied to open an Emerging ADRC (Aging and Disabilities Resource Connection) in Solano
NOVEMBER Family Caregiver Month	<ul style="list-style-type: none"> -Implemented October 25, 2021 Bylaws. -Action approved for members who wish to extend term dates to submit their names. 	<ul style="list-style-type: none"> -Exec Committee plans focus on Advocacy 	<ul style="list-style-type: none"> -Plan resources for advocacy focus.
DECEMBER	<ul style="list-style-type: none"> -December meeting canceled. -12/7 informal Council get together 	<ul style="list-style-type: none"> -Dec 15 <i>AgeWell</i> articles due. 	
JANUARY	<ul style="list-style-type: none"> -Approved members for extended terms. -Approved recommendation of Shellie Coleman and Linda Chandler as Council Alternates 1 and 2 for Solano. 	<ul style="list-style-type: none"> -Review opportunities for focus on Advocacy. 	<ul style="list-style-type: none"> -Planning / programmatic decisions for Solano County ADRC.
FEBRUARY	<ul style="list-style-type: none"> -Review Officer Nomination process. - 	<ul style="list-style-type: none"> -Quarterly Report -Approve Support Letter for AB98 	<ul style="list-style-type: none"> -Planning on the Livable Communities (Age Friendly) designation
MARCH March for Meals	<ul style="list-style-type: none"> -Approved Officer Nomination Comm. -Approved Past Chair as fourth Executive Officer position. Approved Fran Rosenberg as Council Alternate for Napa -Removed 2 Members due to absences 	<ul style="list-style-type: none"> -March 15 <i>AgeWell</i> articles due. -Members active in communicating and gaining support for Age Friendly Designation in Napa and Solano. 	<ul style="list-style-type: none"> -Age-Friendly Talking Points distributed to Council Members.
APRIL	<ul style="list-style-type: none"> -Slate of Officers presented; No nominations from floor. -Approved Recommendation of Anne Payne Regular Member for Napa -Slide presentation on Area Plan Update 	<ul style="list-style-type: none"> -Initiatives and tracking of outreach for Age Friendly Designations in Napa and Solano -<i>AgeWell</i> increases in # articles and distribution list. 	<ul style="list-style-type: none"> -Area Plan Update / Community Forum. -Communications and tracking of outreach for Age Friendly Designations.
MAY Older Americans	<ul style="list-style-type: none"> -Election of Officers. -Approval of CSL candidates. -Short meeting to accommodate Senior Raley Day 	<ul style="list-style-type: none"> -Quarterly Report -Progress in advocating Age Friendly Designations 	<ul style="list-style-type: none"> -Present budget and funding for Service Providers to members. -CSL approved: Yvonne Baginsky and Richard Hite. -
JUNE Gay Pride & Elder Abuse	<ul style="list-style-type: none"> - Terms end for current Officers 6/30. 	<ul style="list-style-type: none"> -June 15 <i>AgeWell</i> articles due. 	