

Advisory Council on Aging  
January 7, 2025 Meeting Agenda  
10:00 – 12:00  
650 Imperial Way, 1<sup>st</sup> Floor, Napa, CA 94559

*The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements. 707/784-8960*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.*

*If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.*

## AGENDA

January 7, 2025

**CALL TO ORDER** – 10:00 a.m. Richard White

**1. MEMBER UPDATES ON RECENT ACTIVITIES AS PART OF ROLL CALL**

**2. COMMENTS FROM THE PUBLIC**

*This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.*

**3. APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES**

**4. REPORTS**

- **Executive Committee:** Richard White.
- **Staff Report:** Elaine Clark
- **Member Recruitment:** Riitta DeAnda
- **AgeWell:** Cheryl Johnson
- **Legislative Update and CSL:** Richard White

**5. TEAM UPDATES ON 2024/25 GOALS PROGRESS**

**6. OLD BUSINESS**

- **Communications to encourage public attendance at ACOA meetings** – Riitta DeAnda

**ADJOURN 12:00** to next meeting February 4, 675 Texas Street, County Events Center, Room B, Fairfield, CA 94533.

# Advisory Council on Aging November 5, 2024 Meeting Minutes

**CALL TO ORER** – 10:01 a.m.

**PRESENT:** Richard White, Chair. Riitta DeAnda, Vice Chair; Susan Ensey, Secretary; Lynne Baker; Linda Chandler; Olga Curtright; Donna Harris; Cheryl Johnson; Cathy Kahn; Michelle Marin; Elizabeth Murphy; Anne Payne; Sandy Stevens; Neil Watter; Alan Werblin; Fern Yaffa; Jaquetta Jefferson, AAA Staff.

**ABSENT:** Fran Rosenberg; Cathy Wagner; Elaine Clark, AAA Executive Director

**GUESTS:** Devereaux Smith, Executive Director Molly's Angels; Katie Holman O'Neill, Seniors Helping Seniors; Kathryn Power, Partnership Health Plans.

## **WELCOME AND ROLL CALL**

**APPROVAL OF AGENDA / APPROVAL OF MINUTES:** Motion by Neal Watter to approve the Agenda; Seconded by Olga Curtright; Approved. Motion by Elizabeth Murphy to approve the Minutes; Seconded by Fern Yaffa; Approved.

**SPEAKER:** Devereaux Smith, Executive Director Molly's Angels. Devereaux provided an introduction and overview of Molly's Angels Care Calls Program in Napa County and beginning in Solano County.

## **UPDATES ON ACTIVITIES BY MEMBERS**

### **REPORTS:**

- **Executive Committee:** Richard White provided an update on CSL activities and priorities.
- **AgeWell:** Cheryl Johnson reported that this is *AgeWell's* one-year anniversary. The October 2024 engagement rate was a new high at 69%. Articles are due immediately so that the next issue can be sent out early for the Holidays.

**OLD BUSINESS:**

- **Public Attendance at ACOA Meetings** – Discussion continued on encouraging the public to attend Advisory Council meetings. Recommendation adopted to ask the Communications team to come back with recommendations on advertising including who is responsible, where it would be published, and what it should say.

Motion to Adjourn by Olga Curtright; Seconded by Neil Watter; Approved.

**ADJOURNED 12:00 to next meeting January 7, 2025 – 650 Imperial Way, 1<sup>st</sup> Floor, Napa, CA 94558.**

## Advisory Council on Aging Executive Committee Agenda

### January 7, 2025 Agenda

CALL TO ORDER: 12:30

ROLL CALL / APPROVE MINUTES / APPROVE AGENDA

REVIEW HIGHLIGHTS AND NEXT STEPS RESULTING FROM TODAY'S MEETING

REVIEW GOALS PROGRESS

PLAN FEBRUARY 4, 2025 MEETING

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### November 5, 2024 Meeting Cancelled

# Staff Report

January 2025

## Local Master Plan for Aging Work

### Solano County – Master Plan for Aging

- Final draft report was released to Advisory Committee for comment. Timeline for implementation was presented. Final edits will be complete by January 31<sup>st</sup> for presentation to Solano County staff.

## Aging and Disability Resource Connection

*ADRC is a philosophy. It sits on top of the efforts we already do.*

### Solano County

- Kendall was hired to focus on the cash/material aid program. Kendall ran the program for the City of Benicia prior to her retirement.
- Kiosks arrived. Anticipate distribution beginning in January.

### Napa

- Waiting for CDA to approve the ADRC application.

## Branding/Outreach

- OneEach is working on the new website. Anticipate draft completion end of January.
- Resource Guides are at the printer. They should be available end of January.
- New ACOA cards will be printed, including AAA website and contact number. They have room to write your name if needed. Anticipate having them for the February meeting.

## Emergency Packs

Supervisor Monica Brown is arranging deliveries to people/organizations that did not receive many of the previous shipment. To date, approximately 200 packs have been delivered to locations in Rio Vista, Vacaville, and Benicia. Packs are from ARPA funds for Solano.



### CDA Program Monitoring

- CDA is conducting their required monitoring of the PSA 28 programs. Monitoring meetings will take place in March. However, the request for multiple documents has begun. All documents will be uploaded in January. Documents include internal policy and procedure documents from the AAA as well as pre-selected service providers. All of the selected service providers were sent document request notices and given 6 weeks to send materials to the AAA. Once received, I will review their documents for accuracy and conformity and upload to CDA.

### AAA Staff Changes

- Jaquetta was promoted and is no longer staffing the AAA. I anticipate interviewing and hiring a replacement within the next 2 months.
- As of today (12/23/24) we have second interviews scheduled with candidates for the Planner/Data position to assist with data collection, contracting, and provider monitoring. I am hopeful to select a candidate by the end of January. Aaron Cadore from Napa is participating in the interview process.

### Miscellaneous

- Kaiser held a meeting to discuss funding priorities for 2025 funding cycle. Many of our service providers attended. I sent the follow up packet to all providers in case they missed the meeting.
- MDT Solano County was discontinued. The MDT is a Multi-Disciplinary Teams approach to helping individuals and a recommended approach to setting up individuals for success. Empowered Aging ran an MDT program in Solano focusing on social justice. They lost their funding and program closed. Solano County Older and Disabled Adult Services wants to reconstitute the program if possible. The program is especially helpful for low income older adults. About 10 people from Solano County, including ADRC staff are attending a meeting in Sacramento in March. Hoping to come back with ideas for recreating the program locally.
- CDA Released OTO Funding and we are redistributing funds to be used before the end of the fiscal year. Funds must be used for current providers and programs.



**INTERNAL CALENDAR - Napa / Solano Advisory Council on Aging - FY 24-25**

Updated 11.06.24

<b>Month</b>	<b>Meetings / Membership</b>	<b>Calendar of Events</b>	<b>Project &amp; Advocacy Milestones</b>	<b>Key AAA / Contract Activities</b>
<b>JUL</b>	-Napa. -Officers begin terms. -Speaker: Napa Older Adults Assessment (NOAA).		-Plan Strategy meeting. -Continue Outreach Committee commitments. -Agewell published. -Quarterly Report.	-FY24/25 provider contracts begin. -New AAA website. -Progress with Solano ADRC. -Input to NOAA next steps.
<b>AUG</b>	-Solano -Strategy and Goal Setting for 24/25 -Approved extension of terms for Harris, White, Chandler, Johnson, Ensey, Watter, Yaffa and Rosenberg.	-Progress in creating detailed ACOA Calendar. -Senior Day @ McBride on 08.22 -Senior Roundtable @ Florence Douglas on 08.29	-2024/25 written project plan developed with goals and process outlined.	-Lead Strategy meeting. -Progress with Solano ADRC; and Letter of Intent for Napa ADRC.
<b>SEP</b>	-Napa -Continue Strategy and Goal Setting	-Fall Prevention Month.	-Agewell published. -2024/25 goals defined and teams assigned.	-Resource Guides published. -Napa ADRC progressing.
<b>OCT</b>	-Solano -Speaker - Solano County Ombudsman program -Teams begin the Goals process.	-Emergency Preparedness Month. -Ageism Awareness Day. Benicia Resource Fair Oct 9th @ Benicia Sr Ctr Lori Frank Memorial Health Fair Oct 12th Fairfield Oct 19th Dixon Sr Fair Oct 24th Health & Tech Fair Florence Douglas Vallejo	-Agewell articles due. -Quarterly Report. -Team progress on Goals	-Napa ADRC application submitted; and Advisory Committee being formed.. -Drafting Solano Master Plan. -Fiscal close-out revealed funds not spent. -Communications Plan proposed by Brown Miller.
<b>NOV</b>	-Napa -Speaker - Care Calls program. -Review RFP process.	-Family Caregiver Month. Dia De Los Muertos Nov 2nd @ Andrews Park California Alzheimer's Awareness & Family Caregivers Month	-Agewell published -Team progress on Goals. -AgeWell articles submitted early.	-Napa ADRC to facilitate work on the Master Plan. Application under review by CDA. -Refresh of AAA website underway.



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				-Senior Resource Guides ready for printing. -Solano Information Kiosks being prepared.
<b>DEC</b>	-Recess		- <i>Agewell</i> articles due.	-Draft of Solano Master Plan to be introduced to members.
<b>JAN</b>	-Napa	-Senior Resource Fair at McBride Senior Center Jan 16 -Health & Safety Fair Jan 25 at the Vista Club at Trilogy in Rio Vista	- <i>Agewell</i> published. -Quarterly Report.	
<b>FEB</b>	-Solano -Review Officer Nomination process.		- <i>Agewell</i> articles due.	
<b>MAR</b>	-Napa -Officer Nomination Committee formed.	-March for Meals.	- <i>Agewell</i> published	-Work on Area Plan update.
<b>APR</b>	-Solano -Presentation of Slate of Officers. -Presentation of Area Plan Update.		- <i>Agewell</i> articles due. -Quarterly Report.	-Work on Area Plan Update.
<b>MAY</b>	-Napa	-Older Americans Month.	- <i>Agewell</i> published.	-Submit Area Plan Update May 1.
<b>JUN</b>	-Solano -Election of Officers	-Gay Pride Month. -Elder Abuse Awareness June 15.	- <i>Agewell</i> articles due.	-Review 25/26 provider contracts with council.

