

Advisory Council on Aging  
October 1, 2024 Meeting Agenda  
10:00 – 12:00

675 Texas Street, County Events Center, Room B, Fairfield, CA 94533

*The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements, 707/784-8960.*

*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.*

*If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.*

## AGENDA

October 1, 2024

### **BUSINESS MEETING:**

**CALL TO ORDER** – 10:00 a.m. Richard White

1. **MEMBERS PRESENT PROVIDE BRIEF UPDATES ON RECENT ACTIVITIES:** Riitta DeAnda

2. **COMMENTS FROM THE PUBLIC**

*This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.*

3. **APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES**

4. **SPEAKER – Ombudsman Program in Solano County**

5. **REPORTS**

- **Executive Committee:** Richard White
- **Staff Report:** Elaine Clark
- **Member Recruitment:** Riitta DeAnda
- **AgeWell:** Cheryl Johnson
- **Legislation:** Richard White
- **Community Outreach:** Riitta DeAnda

6. **NEW BUSINESS**

- **Discussion of public attendance at ACOA meetings** – Alan Werblin
- **Discussion of effects of hotter weather on older adults** – Richard White

**TEAM UPDATES ON 2024/25 GOALS – Elaine Clark**

- **Updates on team assignments and progress**

**ADJOURN 12:00** to next meeting November 5, 2024 – 650 Imperial Way, 1<sup>st</sup> Floor,  
Napa, CA 94558.

# Advisory Council on Aging September 3, 2024 Meeting Minutes

**CALL TO ORER** – 10:00 a.m.

**PRESENT:** Richard White, Chair. Riitta DeAnda, Vice Chair; Susan Ensey, Secretary; Lynne Baker; Linda Chandler; Olga Curtright; Cathy Kahn; Michelle Marin; Elizabeth Murphy; Anne Payne; Fran Rosenberg; Neil Watter; Elaine Clark, AAA Executive Director; Jaquetta Jefferson, AAA Staff.

**ABSENT:** Donna Harris; Cheryl Johnson; Sandy Stevens; Cathy Wagner; Alan Werblin; Fern Yaffa.

## **BUSINESS MEETING:**

**WELCOME:** Introductions and activity updates by members.

**APPROVAL OF AGENDA / APPROVAL OF MINUTES:** Motion by Michelle Marin to approve the Agenda; Seconded by Olga Curtright; Approved. Motion by Neil Watter to approve the August Minutes; Seconded by Michelle Marin; Approved.

## **REPORTS:**

- **Executive Committee:** Richard White. The focus has been on planning the strategy session.
- **Staff Update:** Elaine Clark – Highlights:
  - Resource Guides are being finalized;
  - CDA will require AAA involvement in local emergency preparedness activities;
  - Cuts in nutrition funding;
  - Upcoming grant opportunities related to digital equity for seniors;
  - Napa ADRC is progressing well with a solid consortium of people. The application for the ADRC will be complete in October
- **Member Recruitment:** Riitta DeAnda requested members be active in looking for potential members for Napa's two openings.
- **Legislation:** Richard White provided updates on bills we are tracking. Richard sent a letter dated August 5 in support of SB980 which expands Medi-Call benefits for dental services.

## **ACOA GOAL SETTING – FY24/25 STRATEGY SESSION: Elaine Clark**

- Elaine reviewed the seven-page Service Project outline which includes the goals, process, and service areas to be addressed. The two goals are as follows:
  1. By June 30, 2025, the ACOA will have a comprehensive understanding of each of the AAA-funded service categories and providers so that each member can communicate the value and resources available to older and disabled adults living in Napa and Solano Counties.
  2. By June 20, 2025, the ACOA will have a formal communications plan that includes tabling events calendar, legislative priorities, and local outreach plan in order to advocate for older adult services and the needs of service providers in Napa and Solano Counties.
- Members formed the following teams:
  - Caregiver / Respite Services
  - Transportation
  - Physical Health: Evidence Based Exercise, CalFresh Healthy Living / SNAP-Ed
  - Home Delivered Meals
  - Communication Plan
  - *AgeWell* / Facebook
- Next Steps: Elaine will communicate with each team before the October meeting. The objective will be to finalize team reports by the end of December. Elaine asked members not to contact service providers until their team meets and develops a plan of action.

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Motion to Adjourn by Neil Watter; Seconded by Fran Rosenberg; Approved.

**ADJOURNED 12:00 to next meeting October 1, 2024 – 675 Texas Street, County Events Center, Room B, Fairfield, CA 94533.**

Advisory Council on Aging  
Executive Committee Agenda/Minutes

**October 1, 2024 Agenda**

CALL TO ORDER: 12:00

ROLL CALL / APPROVE MINUTES / APPROVE AGENDA

REVIEW HIGHLIGHTS AND NEXT STEPS RESULTING FROM TODAY'S MEETING

PLAN NOVEMBER 5, 2024 MEETING

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**September 3, 2024 Minutes**

CALL TO ORDER: 12:20

ROLL CALL: Present: Richard White, Chair; Riitta DeAnda, Vice Chair; Susan Ensey Secretary; Elaine Clark, Executive Director AAA; Jaquetta Jefferson, AAA.

GOAL SETTING AND STRATEGY:

- Susan will send out the list of teams and team members and ask for those absent to contact Richard White for team assignments.
- Elaine will schedule and hold planning sessions via zoom with each team during September.

PLANNED OCTOBER MEETING

- Elaine will invite a speaker for the Solano County Ombudsman Program

ADJOURNED: 1:00





**INTERNAL CALENDAR - Napa / Solano Advisory Council on Aging - FY 24-25**

Updated 09.19.24

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
<b>JUL</b>	<ul style="list-style-type: none"> <li>-Napa.</li> <li>-Officers begin terms.</li> <li>-Speaker: Napa Older Adults Assessment (NOAA).</li> </ul>		<ul style="list-style-type: none"> <li>-Plan Strategy meeting.</li> <li>-Continue Outreach Committee commitments.</li> <li>-Agewell published.</li> <li>-Quarterly Report.</li> </ul>	<ul style="list-style-type: none"> <li>-FY24/25 provider contracts begin.</li> <li>-New AAA website.</li> <li>-Progress with Solano ADRC.</li> <li>-Input to NOAA next steps.</li> </ul>
<b>AUG</b>	<ul style="list-style-type: none"> <li>-Solano</li> <li>-Strategy and Goal Setting for 24/25</li> <li>-Approved extension of terms for Harris, White, Chandler, Johnson, Ensey, Watter, Yaffa and Rosenberg.</li> </ul>	<ul style="list-style-type: none"> <li>-Progress in creating detailed ACOA Calendar.</li> <li>-Senior Day @ McBride on 08.22</li> <li>-Senior Roundtable @ Florence Douglas on 08.29</li> </ul>	<ul style="list-style-type: none"> <li>-2024/25 written project plan developed with goals and process outlined.</li> </ul>	<ul style="list-style-type: none"> <li>-Lead Strategy meeting.</li> <li>-Progress with Solano ADRC; and Letter of Intent for Napa ADRC.</li> </ul>
<b>SEP</b>	<ul style="list-style-type: none"> <li>-Napa</li> <li>-Continue Strategy and Goal Setting</li> </ul>	<ul style="list-style-type: none"> <li>-Fall Prevention Month.</li> </ul>	<ul style="list-style-type: none"> <li>-Agewell published.</li> <li>-2024/25 goals defined and teams assigned.</li> </ul>	<ul style="list-style-type: none"> <li>-Resource Guides published.</li> <li>-Napa ADRC progressing.</li> </ul>
<b>OCT</b>	<ul style="list-style-type: none"> <li>-Solano</li> <li>-Speaker - Solano County Ombudsman program</li> <li>-Team updates on 2024/25 Goals.</li> </ul>	<ul style="list-style-type: none"> <li>-Emergency Preparedness Month.</li> <li>-Ageism Awareness Day.</li> <li>Benicia Resource Fair</li> <li>Oct 9th @ Benicia Sr Ctr</li> <li>Lori Frank Memorial Health Fair</li> <li>Oct 12th Fairfield</li> </ul>	<ul style="list-style-type: none"> <li>-Agewell articles due.</li> <li>-Quarterly Report.</li> </ul>	<ul style="list-style-type: none"> <li>-Napa ADRC application submitted.</li> </ul>

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
<b>NOV</b>	-Napa -Review RFP process.	-Family Caregiver Month. Dia De Los Muertos Nov 2nd @ Andrews Park	-Agewell published	
<b>DEC</b>	-Recess		-Agewell articles due.	
<b>JAN</b>	-Napa	-Senior Resource Fair at McBride Senior Center Jan 16	-Agewell published. -Quarterly Report.	
<b>FEB</b>	-Solano -Review Officer Nomination process.		-Agewell articles due.	
<b>MAR</b>	-Napa -Officer Nomination Committee formed.	-March for Meals.	-Agewell published	-Work on Area Plan update.
<b>APR</b>	-Solano -Presentation of Slate of Officers. -Presentation of Area Plan Update.		-Agewell articles due. -Quarterly Report.	-Work on Area Plan Update.
<b>MAY</b>	-Napa	-Older Americans Month.	-Agewell published.	-Submit Area Plan Update May 1.
<b>JUN</b>	-Solano -Election of Officers	-Gay Pride Month. -Elder Abuse Awareness June 15.	-Agewell articles due.	-Review 25/26 provider contracts with council.