

Advisory Council on Aging
February 4, 2025 Meeting Agenda
10:00 – 12:00

675 Texas Street, County Events Center, Room B, Fairfield, CA 94533

The Advisory Council on Aging does not discriminate against persons with disabilities. Meetings are held in accessible facilities. If you wish to attend this meeting and require assistance in order to participate, please call the Area Agency on Aging at least 24 hours in advance of the event to make reasonable arrangements, 707/784-8960.

Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.

If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.

AGENDA

February, 4, 2025

CALL TO ORDER – 10:00 a.m. Richard White

1. MEMBER UPDATES ON RECENT ACTIVITIES AS PART OF ROLL CALL

(Limit time to one minute or less per member)

2. COMMENTS FROM THE PUBLIC

This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.

3. APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES

4. REPORTS

- **Executive Committee:** Richard White. Review officer nomination process which begins with nomination committee to be formed for the March meeting.
- **Staff Report:** Elaine Clark
- **Member Recruitment:** Riitta DeAnda. Recommendation and approval of Kristi Morrow for alternate member representing Napa County.
- **AgeWell:** Cheryl Johnson
- **Legislative Update and CSL:** Richard White

5. 2024/25 GOALS PROGRESS – FULL REPORT BY TRANSPORTATION COMMITTEE: Neil Watter, Donna Harris, Richard White.

6. OLD BUSINESS

- **Communications to encourage public attendance at ACOA meetings – Riitta DeAnda**

ACTION ITEM:

Approve Kristi Morrow for alternate member representing Napa County.

ADJOURN 12:00 to next meeting March 4, 2025 - 650 Imperial Way, 1st Floor, Napa, CA 94559.

Advisory Council on Aging January 7, 2025 Meeting Minutes

CALL TO ORER – 10:02 a.m.

PRESENT: Richard White, Chair. Riitta DeAnda, Vice Chair; Susan Ensey, Secretary; Lynne Baker; Linda Chandler; Olga Curtright; Donna Harris; Cheryl Johnson; Cathy Kahn; Michelle Marin; Elizabeth Murphy; Anne Payne; Fran Rosenberg; Sandy Stevens; Cathiy Wagner; Neil Watter; Alan Werblin; Fern Yaffa; Elaine Clark, AAA Executive Director.

GUESTS: Linda Gigleo, candidate for Advisory Council representing Napa; Jillian Stevens, Program Manager Meals on Wheels Solano County.

WELCOME AND UPDATES ON ACTIVITIES BY MEMBERS

APPROVAL OF AGENDA / APPROVAL OF MINUTES: Motion by Elizabeth Murphy to approve the Agenda amended to include Action Item to approve new member; Seconded by Michelle Marin; Approved. Motion by Olga Curtright to approve the Minutes; Seconded by Cheryl Johnson; Approved.

REPORTS:

- **Executive Committee:** Richard White is monitoring membership renewals.
- **Staff Report:** Elaine Clark referenced her written report. Highlights and discussion included updates on CDA program monitoring, staff changes, one-time-only funding, Solano County's Master Plan for Aging, and AAA website improvements.
- **Recruitment:**
 - **ACTION ITEM: Approval of Linda Giglio for Advisory Council Membership representing Napa County.** Recommendation made by the interview team and approved by the Council.
 - A second candidate, Kristi Morrow will be interviewed for the alternate member opening representing Napa County.
- **AgeWell:** Cheryl Johnson asked about information on legislative actions to be included in the newsletter. Additional articles are requested by this Friday, January 10th. The next issue will be sent out on January 15th.
- **Legislative Update and CSL:** Richard White

TEAM UPDATES ON 2024/25 GOALS PROGRESS:

- **Transportation:** Richard White, Neil Watter, Donna Harris
- **Care Giver:** Olga Curtright, Michelle Marin, Elizabeth Murphy, Anne Payne
- **Health Providers:** Lynne Baker, Cathy Kahn, Linda Chandler
- **Home Delivered Meals:** Kathy Kahn, Fern Yaffa, Susan Ensey, Fran Rosenberg

Written reports are to be sent to Richard and he will send to the full Council.

OLD BUSINESS:

- **Public Attendance at ACOA Meetings** - Discussion deferred to February meeting. The Communications team is to come back with recommendations on advertising including what, where and who.

ACTION ITEM: Linda Giglio approved for Advisory Council Membership representing Napa County.

Motion to Adjourn by Olga Curtright; Seconded by Anne Payne; Approved.

ADJOURNED 12:00 to next meeting February 4, 2025, 675 Texas Street, County Events Center, Room B, Fairfield, CA 94533.

Advisory Council on Aging Executive Committee Agenda/Minutes

February 4, 2025 Agenda

CALL TO ORDER: 12:30

ROLL CALL / APPROVE MINUTES / APPROVE AGENDA

REVIEW HIGHLIGHTS AND NEXT STEPS RESULTING FROM TODAY'S MEETING

FINALIZE OFFICER NOMINATION COMMITTEE AND PLAN NEXT STEPS

PLAN NEXT MEETING AND SELECT TEAM TO PRESENT GOALS PROGRESS

January 7, 2025 Minutes

CALL TO ORDER: 12:10

ROLL CALL: Present: Richard White, Chair; Susan Ensey Secretary

Absent: Riitta DeAnda, Vice Chair; Elaine Clark, Executive Director AAA

PLANS FOR FEBRUARY MEETING

- Review officer nomination process and appointment of nomination committee
- Transportation team presentation
- Team progress on goals
- Action Item to include recommendation and approval of Kristi Morrow, alternate for Napa.

DISCUSSION

- Would a timekeeper be helpful for member updates.

ADJOURNED: 12:20

Staff Report

February 2025

Area Plan

Received annual “one-time-only” (OTO) funding allocation and distributed to service providers. We also distributed approximately \$180,000 in funding reserved for additional staff time that was not approved. Reallocated funds totaled approximately \$600,000. The funding must be allocated to current providers for services currently being funded. Money cannot be moved from one category to another – Congregate meals to Home Delivered Meals, for example. Following are the programs receiving additional funds

Napa

- Share the Care – Fall Prevention
- Collabria Care – Case Management, Information and Assistance, Family Caregiver
- Molly's Angels – Ombudsman and Transportation
- Community Action Napa Valley – Home Delivered Meals and Congregate Meals

Solano

- Faith in Action – Transportation
- Empowered Aging – Ombudsman
- Redwood Caregivers – Family Caregivers
- Meals on Wheels Solano – Home Delivered Meals and Fall Prevention
- Innovative Health Solutions – Congregate Meals and Health Promotion
- Legal Services of Northern California – Legal Services

ADRC

Napa was approved as an Emerging ADRC. Emerging status means the ADRC will be given support from California Department of Aging (CDA) to complete specific tasks within a two-year period. Once approved, if additional funding is available for ADRC work, the Napa ADRC would be entitled to receive funding from CDA. Core partners include N/S AAA, Providence Health/Collabria Care, and Disability Legal Services of Napa.

Solano ADRC continues to see clients. The ADRC receives approximately 600 client calls per month. The ADRC moved locations to accommodate the additional client load. New office is located at 450 Chadbourne Road, Suite B, Fairfield, 94533 – same office park, different building. Information kiosks are being deployed in March throughout the County. More to come.

Senior Resource Guides

The Guides were delivered and available from Tiffanie at Providence in Napa and the ADRC in Solano. Guides were ordered in Spanish and English. I met with Sheralyn at the ADRC to discuss distribution.

Website

The new N/S AAA website should be up and running in March. Riitta is participating in the review process. Outreach will begin once the site is up, so we have a place to direct people.

General

I participated in an RFP scoring for Contra Costa AAA. The RFP was for infrastructure grants. I participated because I wanted to see what that might look like if Solano/Napa ever creates that type of grant allocation. The funds were given to the AAA as part of a local voter-approved tax.

Interviews were held for new AAA staff – office assistant and project manager to focus on data and contracts. An offer was made to someone for the office assistant position.

Much of my time was spent pulling together documents for CDA's monitoring of all our Area Plan contracts and processes and separately for the CalFresh Healthy Living/SNAP-Ed program. Documents were uploaded and meetings will be held in February for SNAP-Ed and March for Area Plan.

I met with Emery Cowen, the new Health and Social Services Director for Solano County. The first meeting was to discuss the loss of the Multi-Disciplinary Teams (MDT) program in Solano County due to loss of funding. We explored funding opportunities that Empowered Aging might pursue and agreed that MDTs play an important role.

The second meeting was to give Emery a general overview of the AAA and our priorities for the current year.

I participated in the Napa County Digital Equity Work Group. The group supported the creation of a Napa County Digital Equity Plan, which county staff will write. The work group will convene when the county staff seek input on various projects.

Legislative Opportunity

Richard is driving conversation with Aguiar-Curry's office to change an antiquated regulation in the State purchasing manual that makes it difficult to approve the purchase of electronic equipment for service providers. I've been wanting this changed for years and because of Richard's tenacity, we are close to a Bill being sent to the legislative body for approval. This is hugely exciting!!! This is one example of the statewide impact you are making. Thank you!!!!

Master Plan for Aging and Disabilities Solano (MPAD)

The initial draft report was released internally to Solano County management for input and discussion. The goal is to present the plan to the full Board of Supervisors in May during Older Americans Month. Once accepted by the Board, work will begin on short-term

strategies to create a community for all ages and stages of life. The MPAD will act as a blueprint for creating an age-friendly community for all ages and stages. The N/S AAA will lead the ongoing work, which will be visible on the N/S AAA website. Thank you to Olga who was an active participant on the Advisory Committee.



INTERNAL CALENDAR - Napa / Solano Advisory Council on Aging - FY 24-25

Updated 01.23.25

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
JUL	-Napa. -Officers begin terms. -Speaker: Napa Older Adults Assessment (NOAA).		-Plan Strategy meeting. -Continue Outreach Committee commitments. -Agewell published. -Quarterly Report.	-FY24/25 provider contracts begin. -New AAA website. -Progress with Solano ADRC. -Input to NOAA next steps.
AUG	-Solano -Strategy and Goal Setting for 24/25 -Approved extension of terms for Harris, White, Chandler, Johnson, Ensey, Watter, Yaffa and Rosenberg.	-Progress in creating detailed ACOA Calendar. -Senior Day @ McBride on 08.22 -Senior Roundtable @ Florence Douglas on 08.29	-2024/25 written project plan developed with goals and process outlined.	-Lead Strategy meeting. -Progress with Solano ADRC; and Letter of Intent for Napa ADRC.
SEP	-Napa -Continue Strategy and Goal Setting	-Fall Prevention Month.	-Agewell published. -2024/25 goals defined and teams assigned.	-Resource Guides published. -Napa ADRC progressing.
OCT	-Solano -Speaker - Solano County Ombudsman program -Teams begin the Goals process.	-Emergency Preparedness Month. -Ageism Awareness Day. -Benicia Resource Fair 10.09 @ Benicia Sr Ctr -Lori Frank Memorial Health Fair 10.12 Fairfield -10.19 Dixon Sr Fair -10.24 Health & Tech Fair Florence Douglas Vallejo	-Agewell articles due. -Quarterly Report. -Team progress on Goals	-Napa ADRC application submitted; and Advisory Committee being formed.. -Drafting Solano Master Plan. -Fiscal close-out revealed funds not spent. -Communications Plan proposed by Brown Miller.
NOV	-Napa -Speaker - Care Calls program. -Review RFP process.	-Family Caregiver Month. -Dia De Los Muertos 11.02 @ Andrews Park -California Alzheimer's Awareness & Family Caregivers Month	-Agewell published -Team progress on Goals. -AgeWell articles submitted early.	-Napa ADRC to facilitate work on the Master Plan. Application under review by CDA. -Refresh of AAA website underway. -Senior Resource Guides ready

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
				for printing. -Solano Information Kiosks being prepared.
DEC	-Recess		-Agewell articles due.	-Draft of Solano Master Plan to be introduced to members.
JAN	-Napa -Approved Linda Riglio membership representing Napa County.	-Senior Resource Fair at McBride Senior Center 01.16 -MLK Vacaville celebration 01.20 -Health & Safety Fair 01.25 at the Vista Club at Trilogy in Rio Vista	-Agewell/ published. -Quarterly Report. -Teams finalizing and submitting 24/25 Goals reports.	-Final edits to Solano Master Plan. -Completing draft of AAA website. -CDA is conducting program monitoring. -Distributing OTO funds.
FEB	-Solano -Review Officer Nomination process.		-Agewell articles due 02.15 -Transportation Team presentation.	-New Resource Guides available.
MAR	-Napa -Officer Nomination Committee formed.	-March for Meals.	-Agewell/ published 03.15	-Work on Area Plan update.
APR	-Solano -Presentation of Slate of Officers. -Presentation of Area Plan Update.		-Agewell articles due 04.15 -Quarterly Report.	-Work on Area Plan Update.
MAY	-Napa	-Older Americans Month.	-Agewell published 05.15	-Submit Area Plan Update May 1.
JUN	-Solano -Election of Officers	-Gay Pride Month. -Elder Abuse Awareness 06.15.	-Agewell articles due 06.15	-Review 25/26 provider contracts with council.

