

Advisory Council on Aging  
July 2, 2024 Meeting Agenda

10:00 – 12:00

650 Imperial Way, White Alder Room, 2<sup>nd</sup> Floor, Napa CA

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*Non-confidential materials related to an item on this Agenda submitted to the Advisory Council on Aging after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.*

*If you wish to address any items on the Agenda, please participate in the discussion so the Advisory Council on Aging can fulfill its purpose of being an informed community champion of older adults, advising the AAA, the Oversight Board, and the Napa and Solano Boards of Supervisors.*

## AGENDA

July 2, 2024

**CALL TO ORDER** – 10:00 a.m.

1. **ROLL CALL**
2. **WELCOME:** Richard White

### **COMMENTS FROM THE PUBLIC**

*This is your opportunity to address the Advisory Council on a matter not on the Agenda, but it must be within the subject matter jurisdiction of the ACOA. Please limit comments to three minutes. Items from the public will be taken under consideration without discussion by the Advisory Council and may be referred to staff.*

3. **APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES**
4. **GUEST SPEAKER: B. J. Bischoff – NOAA (Napa Older Adults Assessment) – 30 Minutes**
5. **PLAN STRATEGY SESSION FOR NEXT MEETING AUGUST 6**
6. **REPORTS**
  - **Executive Committee:** Richard White
  - **Bylaws:** Lynne Baker. Review updates and approve Bylaws.
  - **Staff Report:** Elaine Clark
  - **Member Recruitment:** Riitta DeAnda
  - **AgeWell:** Cheryl Johnson
  - **Legislation:** Consider authorizing Chair to write letter of support for legislation when time is short, between full ACOA meetings -- Richard White
  - **Community Outreach:** Riitta DeAnda. Reports from members.

### **MEETING ACTION ITEMS:**

- **Approve ACOA Bylaws.**
- **Approve Authorizing Chair to submit letters in support of legislation without full ACOA approval if time does not allow.**

**ADJOURN 12:00 to next meeting August 6 - 675 Texas Street, County Events Center, Fairfield, CA**

# Advisory Council on Aging

## June 4, 2024

### **ADVISORY COUNCIL BUSINESS MEETING**

**CALL TO ORER** – 10:00 a.m.

**PRESENT:** Richard White, Chair. Riitta DeAnda, Vice Chair; Verneal Brumfield, Past Chair; Susan Ensey, Secretary; Lynne Baker; Olga Curtright; Donna Harris; Cheryl Johnson; Cathy Khan; Michelle Marin; Elizabeth Murphy; Anne Payne; Neil Watter; Alan Werblin; Fern Yaffa; Elaine Clark, AAA Executive Director; Jaquetta Jefferson, AAA Staff. **ABSENT:** Linda Chandler; Fran Rosenberg.

**GUESTS:** Sandy Stevens, Candidate for alternate member representing Solano; Cathy Wagner, Candidate for member representing Napa; Kathryn Power, Partnership HealthPlan; Jillian Stevens, Meals on Wheels of Solano County; Gwendolyn Gill, *Solano County*.

**APPROVAL OF AGENDA / APPROVAL OF MINUTES:** Motion by Elizabeth Murphy to approve the Agenda; Seconded by Olga Curtright; Approved. Motion to approve the April 2 Minutes by Neal Watter; Seconded by Fern Yaffa; Approved.

**RECOGNITION:** Members thanked Verneal Brumfield for her service and contributions as a Council Member and Vice Chair.

**WELCOME:** Introductions by guests and members.

#### **ELECTION OF OFFICERS:**

- Cheryl Johnson, Chair of the Ad Hoc Nominating Committee presented the slate of officers: Chair - Richard White; Vice Chair - Riitta DeAnda; Secretary - Susan Ensey. Richard White called for nominations from the floor. No nominations were made from the floor.
- Nominations approved as presented.

#### **REPORTS:**

- **Executive Committee:** Richard confirmed we will meet in July. Richard asked us to think about areas for focus for FY24/25. Discussion included community priorities such as transportation and housing, and recruitment of board members to increase diversity.
- **Member Recruitment:** Riitta DeAnda reviewed two recommendations for Council approval from the ad hoc recruitment / interview team team:

- a. Cathy Wagner for regular member to represent Napa. Vote approved.
- b. Sandy Stevens for alternate member to represent Solano. Vote approved.
- **AgeWell:** Cheryl Johnson announced a change in the format and encouraged members to submit articles by the June 15 due date. Members discussed topics.
- **Legislation:** Richard White will be attending a hearing in Sacramento for AD817 which addresses remote attendance at ACOA.  
Motion to approve a letter of support by Richard advocating AD817; Seconded by Alan Werblin; Approved.
- **Bylaws:** Lynne Baker reviewed and recommended the revised bylaws, version 8. Discussion resulted in need for further discussion.
- **Communications:** Riitta DeAnda recognized various members for their outreach activities. Riitta recommended forming a committee to create a calendar of events. Volunteers: Olga Curtright, Anne Payne, Elizabeth Murphy, Donna Harris, Susan Ensey, and Cathy Khan.  
Olga Curtright recommended apparel with ACOA designation be provided to wear to events.
- **Staff Report:** Elaine Clark referred to her written report. Highlights: The new senior resource pamphlets will be printed after the beginning of the fiscal year; the Solano ADRC is going well; the Napa Older Adults Assessment (NOAA) may lead to establishment of a Napa ADRC; the Brown Miller communications consulting group is working on a number of projects including a new AAA website.

#### MEETING ACTION ITEMS:

- Approved slate of 2024-25 Officers: Chair - Richard White; Vice Chair - Riitta DeAnda; Secretary - Susan Ensey.
- Approved Cathy Wagner for regular member to represent Napa.
- Approved Sandy Stevens for alternate member to represent Solano.
- Approved letter of support for AB817.

Motion to Adjourn by Anne Payne; Seconded by Donna Harris; Approved.

**ADJOURNED 12:11 to next meeting July 2 in Napa, 650 Imperial Way, 1<sup>st</sup> floor.**

## Advisory Council on Aging Executive Committee Agenda/Minutes

### July 2, 2024 Agenda

CALL TO ORDER: 12:00

ROLL CALL / APPROVE MINUTES / APPROVE AGENDA

REVIEW HIGHLIGHTS AND NEXT STEPS RESULTING FROM TODAY'S MEETING

PLAN AUGUST 6, 2024 MEETING TO BE STRATEGY AND PLANNING SESSION

OTHER TOPICS

- Review Interview Questions – Riitta DeAnda
- ACOA Website Pages – Riitta DeAnda

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### EXECUTIVE COMMITTEE DRAFT MINUTES

### June 4, 2024

CALL TO ORDER: 12:23

ROLL CALL: Present: Richard White, Chair; Riitta DeAnda, Vice Chair; Verneal Brumfield, Past Chair; Susan Ensey Secretary; Lynn Baker; Elaine Clark, Executive Director AAA; Jaquetta Jefferson, AAA.

REVIEWED HIGHLIGHTS AND NEXT STEPS RESULTING FROM TODAY'S COUNCIL MEETING:

- August meeting will be a strategy and planning session. Consider Transportation as focus area for fiscal year 24/25.
- Staff Report will be scheduled earlier in meetings to ensure sufficient time to cover.
- Reviewed and discussed Section 4 Attendance in Bylaws revision. Lynne Baker will revise to reflect the details that are in the current version.
- Council calendar will be revised to include column for events and collaboration.

ADJOURNED: 1:15

# Staff Report

July 2024

## Local Master Plan for Aging Work

### Solano County – Master Plan for Aging

- Small workgroups are meeting to discuss area-specific strategies
- New contract created to allow Innovative Health Systems to hire interns to assist with research and outreach/follow up.
- Outreach plan for following up with listening session participants is beginning.
- Presentation to statewide LADAP grantees about establishing and working with Advisory Committees and pulling together different types of research and outreach data sets.

### Napa County – NOAA

- Solutions and Action Plan report is being finalized and shared with community groups. [www.communityhealthnapavalley.org/NOAA](http://www.communityhealthnapavalley.org/NOAA) for the full report. Presentation at August ACOA meeting.
- Discussions are underway regarding creating and ADRC to support the NOAA work.

## Aging and Disability Resource Connection -- General

*ADRC is a philosophy. It sits on top of the efforts we already do.*

- Participated in CFILC – California Foundation for Independent Living Centers annual meeting as a panelist to talk about challenges facing ADRC partnerships, establishing new ADRCs.
- Assisted with creation of Strategic Plan for the State Advisory Committee.

### Solano County

- Spoke with Sheralyn about working with ACOA to support each other in attending events. Eliminate duplication. Next step is for Sheralyn to meet with ACOA members to discuss coordination.

### Napa

- Met with state officials re: steps for establishing a new ADRC in Napa, without state funding.
- Met with Adam Brown, Executive Director of Disability Legal Services Center (DLSC), the ILC serving Napa County, to discuss possible ADRC in Napa.
- Core partners may include AAA, DLSC, and Collabria Care.



## Branding/Outreach

- Riitta and I met with Brown Miller to discuss website wireframe, give input, and next steps.
- ACOA needs to determine how the website would be used to support ACOA, which will then dictate if pages are locked for members only.
- Presented Area Plan to Vallejo Senior group.
- Richard White set an appointment and we met with Cassandra James, newly elected Solano County Supervisor to talk about senior issues.
- Richard White set an appointment and we ate lunch in Davis at the congregate meal location to discuss congregate meal programs and taste their food.
- Meeting with Sheralyn Lime of ADRC and Kathryn Power, Partnership Health Plan, to discuss ADRC/AAA/ACOA and Partnership's expansion in Napa and Solano. Offering a Medical Advantage Plan in 2025 to low income seniors.

## MIPPA Funding

Funding is available to AAAs and ADRCs for MIPPA outreach. This is funding in addition to funding for HICAP organizations. Since the ADRC does outreach now, I requested that this additional funding be directed to the AAA to contract with the ADRC for outreach activities.

Currently, the HICAP provider only has one person doing outreach for all 4 counties. Solano gets very little of the time as the provider is located in Sonoma County. The ADRC will use the funds to promote HICAP services.

The Medicare Improvement for Patients and Providers Act (MIPPA) program helps Medicare beneficiaries with limited income and assets learn about programs that may save them money on their Medicare costs.

I also met with the MIPPA staff at the state to ask about why Solano and Napa outreach numbers set by the state are so low. They explained the methodology, which is based on slight increases from previous years. I explained that based on that methodology, our numbers would always be much lower than they should be because the provider is in Sonoma as a result, more resources are allocated to Sonoma so their numbers are higher, while Napa/Solano has a similar need. A MIPPA workgroup will be established to review methodology. I was asked to participate.

## Service Providers

- Innovative Health Solutions
  - Congregate Meals: several meetings with Innovative Health Solutions to ensure transition from Meals on Wheels July 1.
    - Hired new meal company to provide lunches.
    - Working with Filipino Community Center in Vallejo to open lunch program – needs kitchen inspection.
  
- Molly's Angels
  - Met with Executive Director who is working with Empowered Aging to transition Solano calling/visiting program for Solano County residents.
- Empowered Aging
  - Discussions with executive team and Solano Fiscal to streamline expenditure billing.
- Meals on Wheels Solano
  - Discussions about transitioning congregate meal program.
  - Discussion about new waiting list for home delivered meals. Waiting list began May 1. Meals on Wheels will send a Waitlist report monthly to show waiting times and reasons. Approximately 35 people are currently waiting for meals.
- Food is Free Bay Area
  - Discussions with Heather Pierini, Executive Director, regarding new contract requirements. Reviewed internal materials to ensure compliance.



## INTERNAL CALENDAR - Napa / Solano Advisory Council on Aging - FY 24-25

Updated 06.21.24

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
<b>JUL</b>	-Napa. -Officers begin terms. -Speaker: Napa Older Adults Assessment (NOAA).		-Plan Strategy meeting. -Continue Outreach Committee commitments. -Agewell published. -Quarterly Report.	-FY24/25 provider contracts begin. -New AAA website. -Progress with Solano ADRC. -Input to NOAA next steps.
<b>AUG</b>	-Solano -Strategy and Goal Setting for 24/25		-Strategy/goals set for 24/25. -Agewell articles due.	-Lead Strategy meeting.
<b>SEP</b>	-Napa	-Fall Prevention Month.	-Agewell published.	-Resource Guides published.
<b>OCT</b>	-Solano	-Emergency Preparedness Month. -Ageism Awareness Day.	-Agewell articles due. -Quarterly Report.	
<b>NOV</b>	-Napa -Review RFP process.	-Family Caregiver Month.	-Agewell published	
<b>DEC</b>	-Recess		-Agewell articles due.	
<b>JAN</b>	-Napa		-Agewell published. -Quarterly Report.	
<b>FEB</b>	-Solano -Review Officer Nomination process.		-Agewell articles due.	
<b>MAR</b>	-Napa -Officer Nomination Committee formed.	-March for Meals.	-Agewell published	-Work on Area Plan update.
<b>APR</b>	-Solano -Presentation of Slate of Officers. -Presentation of Area Plan Update.		-Agewell articles due. -Quarterly Report.	-Work on Area Plan Update.

Month	Meetings / Membership	Calendar of Events	Project & Advocacy Milestones	Key AAA / Contract Activities
<b>MAY</b>	-Napa	-Older Americans Month.	-Agewell published.	-Submit Area Plan Update May 1.
<b>JUN</b>	-Solano -Election of Officers	-Gay Pride Month. -Elder Abuse Awareness June 15.	-Agewell articles due.	-Review 25/26 provider contracts with council.