

Oversight Board Meeting Agenda

September 23, 2024

Monday, September 23, 2024
10:00 am to 12:00 pm (noon)

Meeting Location

Comprehensive Services for Older Adults
650 Imperial Way
Napa, CA 94559

NAPA/SOLANO AREA AGENCY ON AGING OVERSIGHT BOARD MEETING

The County does not discriminate against persons with disabilities and the County Board of Supervisors Chambers is an accessible facility. If you wish to attend this meeting and you will require assistance in order to participate, please call the Office of the Clerk of the Board of Supervisors at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility to this meeting.

Non-confidential materials related to an item on this Agenda submitted to the Oversight Board after distribution of the agenda packet are available for public inspection during normal business hours at the Solano County Older and Disabled Adult Services receptionist's desk at 275 Beck Avenue, Fairfield, 1st Floor.

If you wish to address any item listed on the Agenda, please submit a Speaker Card to the AAA Executive Director, or her designee, before the Oversight Board considers the specific item. Cards are available at the entrance to the County Board of Supervisors Chambers. For items not listed on the Agenda, please see Items from the Public below.

Elaine Clark
Napa/Solano Area Agency on Aging
275 Beck Avenue
Fairfield, CA 94533

Agenda available online at: <https://www.aaans.org/oversight-board>

AGENDA

CALL TO ORDER – 10:00 am

ROLL CALL

WELCOME – Joelle Gallagher, Chair

ITEMS FROM THE PUBLIC --This portion of the meeting is your opportunity to address the Oversight Board on a matter not listed on the Agenda, but it must be within the subject matter jurisdiction of the Oversight Board. Items from the public will be taken under consideration without discussion by the Oversight Board and may be referred to staff.

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES FROM April 22, 2024 -- Attached

REPORTS – Presented by N/S AAA staff; no Action required

1. Receive June 30 year-end closeout – **Attached** -- Gina Garcia
2. Receive FY2425 Budget through August 31, 2024 – **Attached** – Gina Garcia
3. Review Advisory Council on Aging updated Bylaws and vote on approval – **Attached** – Elaine Clark
4. Discussion about Oversight Board member term expirations – Elaine Clark, Joelle Gallagher
5. Future Meetings – cancel October and November and move December meeting to December 9, 2024, in Solano.

ACTION ITEMS – These items require Action by the Oversight Board; if no quorum exists, these items will be for discussion only, and they will carry over to a subsequent meeting of the Oversight Board for Action.

Vote to Approve Minutes and Agenda

BOARD MEMBER COMMENTS

ADJOURN

To the next scheduled meeting of the Napa/Solano AAA Oversight Board on December 9, 2024, in the Solano County Events Center, 601 Texas Street, Fairfield, CA 94533.



Oversight Board Minutes

Meeting Minutes April 22, 2024

Location: Solano County Board Chambers
675 Texas Street
Fairfield, CA 94533

Date: Monday, April 22, 2024

Time: 10:00 am – 12:00 pm

Attendees: Board Members: Supervisor Monica Brown, Supervisor Joelle Gallagher, Councilwoman Liz Alessio, Mayor Ronald Kott, Steve Sillen

AAA Staff: Elaine Clark, Gina Garcia, Jaquetta Jefferson

Comments from the Public:

- None

Approval of Agenda: moved by Liz Alessio, seconded by Ronald Kott and passed unanimously.

Approval of Minutes from March 25, 2024, moved by Liz Alessio, seconded by Joelle Gallagher and passed unanimously.

Reports

1. Received budget update and fiscal matters – Gina Garcia, Fiscal Analyst
 - FY2324-(as of 3/3124) Monthly Fiscal Report-PP presentation – **Gina Garcia**
Gina Garcia stated that page V. Nutrition Infrastructure reflects that 100% of its funding has been expended. **Ronald Kott** inquired about page IX. Modernizing the Older Californian’s Act-Nutrition (NM). Although it shows that the contract term has successive terms (Terms II-V), which will end on March 31st, Gina mentioned that the term would end on June 30, 2024, so which is the correct date? **Elaine Clark** stated that this money was set aside by the State for the purpose of assisting the provider to step down from COVID monies that were previously received. Therefore, it will be

received in buckets, but the contract term will be from July 1 of the fiscal year and would end on June 30th, which is the end of the fiscal year.

2. Area Plan Presentation, including the Executive Summary

-- **Elaine Clark**

- Provided printed information to the board regarding the Four-Year Area Plan, Executive Summary and the FY2425 Contracts with service providers. Informed the board that the mission to advocate for and enhance the quality of life for older adults, remains unchanged. The priorities are based upon the data received from the Community Assessment Survey for Older Adults (CASOA), the Napa Older Adults Assessment (NOAA) surveys and a demographic analysis of Napa and Solano counties. Discussed five goals, including information access, health reimaged which includes, line dancing, emergency preparedness, and digital equity for older adults, so that they are more comfortable with using digital devices. Also, Goal 3 is to encourage current providers to think more creatively as for example, Innovative Health Solutions was able to increase their funding due to the Medically Tailored Meals program, which leveraged further opportunities for funding. **Steve Sillen** inquired about what is being made available to caregivers, a population which is often overlooked. **Elaine Clark** stated that Goal 5 reflects what is mandated from the CDA this year. To collaborate with two service providers, Collabria Care and Share the Care Napa Valley, to conduct caregiver assessments, twice a year, that would help support their efforts. **Liz Alessio** agreed that these assessments will help provide support and will encourage caregivers to be receptive to the care that they need. **Joelle Gallagher** expressed the need to think innovatively to dispel any barriers to the caregivers accepting this support. **Ronald Kott** requested an update on the congregate meals under Innovative Health Solutions. **Elaine Clark** stated that although the contracts have not begun, the work to establish it is under way, since they have a Memorandum of Understanding (MOU). Elaine Clark finalized the report by reminding the board of the change in services under certain service providers for Napa and Solano counties, based upon the RFP results and the board's approval at the last meeting.

Action Items-These items require Action by the Oversight Board, if no quorum exists, these items will be for discussion only, and they will carry over to a subsequent meeting of the Oversight Board for Action.

1. Vote to consider approval of the Area Plan.
Moved by Ronald Kott, seconded by Liz Alessio and passed unanimously.
2. Vote to consider approval of proposed service provider contracts for FY2425.
Moved by Steve Sillen, seconded by Ronald Kott and passed unanimously.

Board Member Comments. Joelle Gallagher and Liz Alessio expressed gratitude for the hard work of the team and Elaine’s integrity, commitment and dedication for both counties. Elaine Clark reminded the board of their decision to waive the May 2024 AAA Oversight Board meeting, due to the holiday. All agreed. **Motion for adjournment:** Moved by Monica Brown, seconded by Liz Alessio.

Meeting adjourned 11:00 a.m. to June 24, 2024 in Fairfield, CA.